

# Public Document Pack



## NORTH EAST (INNER) AREA COMMITTEE

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Meeting to be held in The Reginald Centre, 263 Chapeltown Road, Leeds, LS7 3EX on  
Monday, 27th January, 2014 at 4.00 pm

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### MEMBERSHIP

#### Councillors

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
S Hamilton (Chair)	-	Moortown;
R Charlwood	-	Moortown;
A Sobel	-	Moortown;
G Hussain	-	Roundhay;
C Macniven	-	Roundhay;
B Urry	-	Roundhay;

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Agenda compiled by:  
Helen Gray  
Governance Services Unit  
Civic Hall  
LEEDS LS1 1UR  
Telephone: 24 74355

East North East Area Leader:  
Rory Barke  
Tel: 3367627

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	

Item No	Ward	Item Not Open		Page No
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p><b>No exempt items or information have been identified on the agenda</b></p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.</p>	

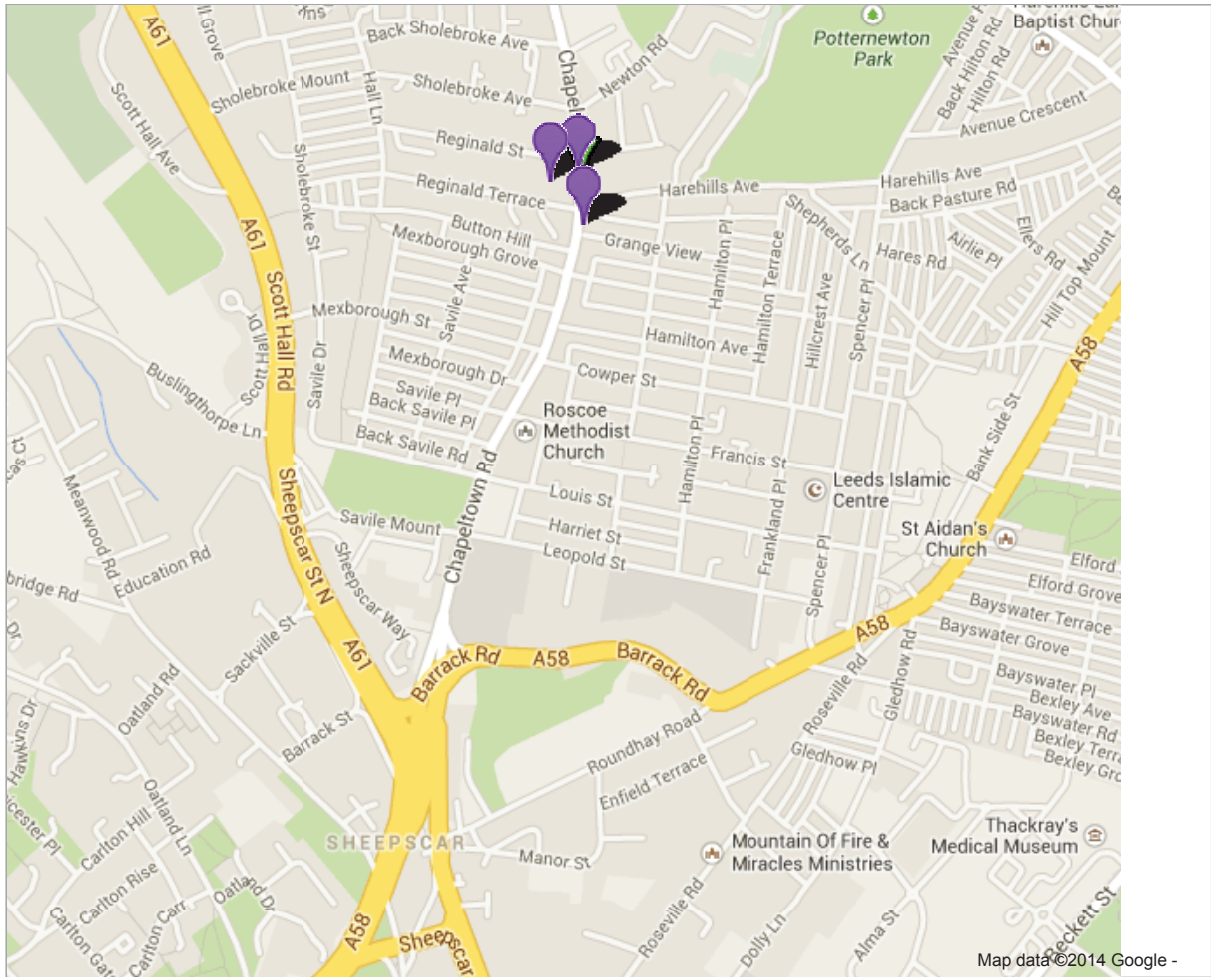
Item No	Ward	Item Not Open		Page No
5			<b>APOLOGIES FOR ABSENCE</b>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the attached minutes of the meeting held on 9<sup>th</sup> December 2013</p> <p>(Copy attached)</p>	3 - 8
8			<b>MATTERS ARISING</b>	
9	Chapel Allerton; Moortown; Roundhay		<p><b>WELL BEING FUND</b></p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on the current position of the Wellbeing Fund revenue budget for 2013/14 and setting out applications made for funding for Members' consideration</p>	9 - 24
10	Chapel Allerton; Moortown; Roundhay		<p><b>INNER NORTH EAST PRIORITIES AND CONSULTATION REPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing updates on the work undertaken to refresh the Area Committee Business Plan priorities as expressed through the public Community Charter promises for 2014/15; and on related community engagement activity.</p>	25 - 36

Item No	Ward	Item Not Open		Page No
11	Chapel Allerton; Moortown; Roundhay		<p><b>NEIGHBOURHOOD IMPROVEMENT PLAN (NIP) UPDATE REPORT</b></p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) providing an update on the key areas of work the Neighbourhood Manager is currently focusing on within the Meanwood and Chapeltown priority neighbourhoods. The report highlights the achievements; the challenges faced and provides information on progress made to date.</p>	37 - 86
12	Chapel Allerton; Moortown; Roundhay		<p><b>ANNUAL REPORT FOR THE PARKS AND COUNTRYSIDE SERVICE</b></p> <p>To consider the report of the Director of Environment and Housing providing the Annual Report for the Parks and Countryside Service, including key performance management initiatives and reference to the Leeds Quality Park standard. Additionally the report seeks to further develop the relationship between the Area Committee and the Service.</p>	87 - 98
13			<p><b>DATE AND TIME OF THE NEXT MEETING</b></p> <p>To note the next meeting will be held on Monday 10<sup>th</sup> March 2014 at 4.00pm in the Civic Hall, Leeds</p>	

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## NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 9TH DECEMBER, 2013

**PRESENT:** Councillor S Hamilton in the Chair

Councillors J Dowson, M Rafique,  
G Hussain, R Charlwood, C Macniven and  
A Sobel

**32 Late Items**

No formal late items of business were added to the agenda; however Members were in receipt of a supplementary document in respect of agenda item 12 – Environmental Services SLA – a copy of the Saviles and Mexboroughs EIZ six monthly report

**33 Declaration of Disclosable Interests**

There were no declarations of interest

**34 Apologies for Absence**

Apologies were received from Councillors Taylor and Urry. Additionally, it was noted that representatives of the four High Schools within the North East (Inner) Area Committee (NEIAC) locality had been invited to attend and participate in discussion on agenda item 8 Employment and Skills Update – but that apologies had been received from Roundhay and Allerton Grange Schools.

**35 Open Forum**

No matters were raised under the Open Forum

**36 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the previous meeting held 2<sup>nd</sup> September 2013 be agreed as a correct record

**37 Matters Arising**

Minute 24a) Welfare Benefit Update – it was noted that there were no “cash-in/cash-out facilities” at the Reginald Centre

Minute 25a) Children’s Services Update – Councillor Macniven Area Lead for Children, reported that although no meeting had yet been arranged with Children’s Services, she had met with Gillian Mayfield, Targeted Services Area Lead, and representatives of the Cluster. The suggestion that the Area Management Team and Area Lead for Children should liaise with the High Schools separately, following on from discussions on the Employment and Skills Update, was agreed

**38 Employment and Skills Update**

The Director of City Development submitted a report providing an update on employment and skills activities in Leeds, delivered through the Council’s Employment and Skills Service.

Michelle Anderson - Head of Projects and Programmes, Employment and Skills – attended the meeting and discussed the contents of the report which referred to a series of ward profiles developed during September to November 2013 detailing the number and location of claimants, service provision; programmes to support those seeking skills training and work; and achievements to date focusing on those neighbourhoods with the highest rates of unemployment. The report also provided a comparison of the situation in the NEIAC locality with the city-wide position, outlining the role of Jobshops; Community Learning and the Employment Leeds Team.

(Councillor Rafique joined the meeting at this point)

The following key issues were discussed:

- the need to monitor the training and skills provided by third parties, to ensure the quality and effectiveness of the skills gained
- the need to ensure barriers to course entry were tackled through support for people seeking to gain the qualifications necessary to gain entry into apprenticeships and training
- the need to liaise with schools to highlight local employment trends and the availability of apprenticeships and job placements

The AC supported the request from the Area Lead, Jobs and Skills, for an overall review of

- the number of unemployed people who were identified as “job ready”
- the number of job opportunities and apprenticeships available
- the skills required to take up the current job opportunities and apprenticeships
- those initiatives where AC emphasis and support had made a difference

Members also considered the snapshot of the number of NEETs in the area and whether emphasis should be placed on working with long-term NEETs as a priority. Members sought further information on the success of the work undertaken by Children’s Services to reduce the numbers, with input from the Clusters. It was also felt that further work was necessary to improve the relationship between high schools and apprenticeship/placement providers to promote the take-up of places for those students who may benefit from an apprenticeship/placement rather than continuing education

**RESOLVED** - That the contents of the report and the comments made by Members, be noted

### **39 Area Public Health update**

The North East Inner Area Committee Health and Wellbeing Lead presented a report outlining the action being taken to discharge the statutory responsibilities of Leeds City Council to lead and deliver the public health agenda and to raise awareness of the role of Area Lead. Additionally, the report provided information on the current position regarding public health work within the NEIAC locality and set out the next steps for future progress. Members’ comments were sought on the direction for the future development of the public health agenda in the NEIAC locality

Councillor Sobel outlined his role as Area Lead and commented on the proposed change to the formula for calculating local authority budgets which would remove the deprivation indicator in favour of emphasis being placed on the age of residents. The AC expressed concern over the impact this could have on the Health and Well Being agenda and supported the suggestion for the AC to write to the Secretary of State for Health, subject to any action being taken by the Executive Member with responsibility for Health.

Lucy Jackson, Consultant in Public Health and Liz Bailey Health & Wellbeing Improvement Manager, attended the meeting. Discussion followed on how the delivery of the four HWBB commitments will be monitored and the need to monitor the service providers commissioned by LCC to ensure an effective service is delivered.

Members received assurance that the Stonegates area was included within service delivery to the “Meanwood Six” area – an area defined in the SOAs and further discussed the funding provided by the former Primary Care Trust to the refurbishment of doctors surgeries, specifically the St Martins surgery

(Councillor Macniven withdrew from the meeting for a short while at this point)

**RESOLVED -**

- a) To note the changes in terms of Leeds City Council’s responsibility around public health
- b) To recognise and support the role of the Area Lead for Health and Wellbeing
- c) That the comments on monitoring of the delivery of the four HWBB commitments and the service providers commissioned by LCC be noted for inclusion in the public health agenda
- d) To note the proposal to write to the Secretary of State for Health regarding the reported removal of the “levels of deprivation indicator ” from the local authority budget calculations, subject to liaison with Councillor Mulherin, Executive Board Member with responsibility for Health and Wellbeing

**40 Environmental Services - Half Year Performance Update on the 2013/14 Service Level Agreement**

The East North East Locality Manager submitted a report setting out the half year performance update for Environmental Services against the Service Level Agreement. The report covered the period from May to October 2013; and provided information on the range of functions being delivered across the NEIAC area during this period against the priorities and commitments set out in the SLA. The report detailed the continued focus on the agreed approach to target efforts at Environmental Improvement Zones (EIZs).

It was noted that the performance report would be discussed in detail by the Environmental Sub Group and the Area Lead Member for the Environment.

The views of the AC Members were sought in order to provide a steer to the Sub Group on any particular service/outcome/issues that they would like to

see prioritised over the next six months, particularly those functions previously undertaken by the ALMO's which Members would wish to see retained. Additionally, the report provided an opportunity for Members to influence the Service and budget planning process for 2014/15 having regard to the expected further financial pressures and anticipated merging of services into a new locality team.

Mr J Woolmer, Locality Manager (East North East) attended the meeting and discussed the following matters with Members:

- The Service Review to be undertaken following the inclusion of new services within the SLA such as those previously provided by the ALMOs and bulky waste. The intention to report back on the Service Review in due course was noted
- The resources available and the number/nature of incidents the Service had to deal with during the last six months
- The impact of the recent bad weather on the locality in terms of leaf clearance and gulley cleaning and the need to co-ordinate those services to improve effectiveness. Members noted the suggestion to refer the issue of leaf cleaning to the sub group for detailed discussions
- The need for operatives to note and report matters which required action – such as removal of leaves/instances of fly tipping

NEIAC agreed there were a number of issues to consider for prioritisation for 2014/15, and it was agreed that the Members of the Environment sub group would meet with their ward colleagues to discuss priorities for each ward, in order to inform the SLA for 2014/15

### **RESOLVED**

- a) To note the contents of the report
- b) To note the comments made by Members in respect of where progress in delivering the SLA was good/not so good be noted
- c) To note that the members of the Environment sub group will liaise with ward colleagues to identify any service developments/priorities which Members would like to see included in service planning for 2014/15.

#### **41 Wellbeing Fund Revenue Budget 2013/14**

The East North East Area Leader submitted a report on the current position of the revenue & capital Wellbeing funding for NEIAC, providing details of applications submitted for funding for Members' consideration including applications made to the Youth Activity Fund.

The report also included monitoring information on the Summer Holiday activities and information on work done to progress a Universal Youth Activity programme for the NEIAC area.

Details of the new tranche of Capital money now delegated to the NEIAC wellbeing budget were also included – it was noted that this would be discussed at a future meeting.

Members noted the report that the Motorbike scheme previously funded by NEIAC had been discontinued due to reorganisation and discussions were

continuing on how the scheme could continue. An update report would be presented in due course.

Members also noted the recommendations of the Wellbeing working group in respect of the St Kitts & Nevis Association funding application, and agreed that as the Anguilla, St Kitts and Nevis reunion project was intended to be city-wide, the area management team should encourage the applicants to forge corporate links and liaise with the Executive Member for Leisure and the Communities Team to support the St Kitts & Nevis Association in their work to make the proposed event a celebration for Leeds

**RESOLVED -**

a) To note the contents of the report

b) That, having considered the project proposals and recommendations of the working group in respect of the funding applications, the following be agreed:

Chapelton Outdoor Gym	£7,000
Active Citizens project	£3,025
Gledhow Lane Land restoration	£5,750
North Leeds Cricket Club for facility improvements	£12,000
Table Tennis Club for young people in Roundhay	£2,240
Teen Angels for circus skills sessions for young people	£1,461
Life force Productions for out of school activities	£3,246
Feel Good Factor for young people's activities	£3,000
RJC Dance for a half term dance camp	£1,412.50
Brackenwood Community youth club	£1,462.50

c) That, having considered the project proposals and recommendations of the working group in respect of the St Kitts & Nevis Association funding application, the AC agreed to support the St Kitts & Nevis Association to make their event a celebration for Leeds

d) To note the current budget position.

(Councillors Dowson and Macniven left the meeting at this point)

## **42 Area Update**

The East North East Area Leader submitted report providing an update on community engagement and consultation as laid out in the business plan and all priorities agreed by the Area Committee at the March 2013 meeting; highlighting their RAG (Red, Amber or Green) status. The report also provided an update on work undertaken so far to coordinate the Targeted Youth Work delegation to Area Committees.

**RESOLVED –**

- a) That the update on the Business Plan priorities be noted
- b) That Members agree to take an active role in shaping the targeted youth work SLA by attending Member workshops and through the Chair and Children's Lead.

## **43 Area Chairs Forum Minutes**

**RESOLVED –**

Minutes approved at the meeting  
held on Monday, 27th January, 2014

- a) To note the minutes of the Area Chairs Forum meeting held 6<sup>TH</sup> September and 4<sup>th</sup> October 2013 respectively
- b) To note that the Area Chairs were currently considering early proposals for the future of Area Committees and that update reports would follow in due course

**44 Date and Time of the Next Meeting**

**RESOLVED** – To note the date and time of the next meeting as Monday 27<sup>th</sup> January 2014 at 4.00 pm in the Reginald Centre, LS7

## Report of Assistant Chief Executive (Citizens and Communities)

### Report to North East Inner Area Committee

Date: 27<sup>th</sup> January 2014

Subject: Wellbeing Fund Revenue Budget 2013/14

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Chapel Allerton, Moortown, Roundhay	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

### Summary of main issues

1. This report provides members with an update on the current position of the wellbeing revenue & capital budgets for the Inner North East.
2. Applications made for funding are also included in the report for Member's consideration.

### Recommendations

3. Members are asked to note the contents of this report, and
4. Consider the following project proposals and approve the working group recommendations where applicable:
  - Agree to fund £1,500 for the Tour de Roundhay
  - Agree to fund at least £2,000 for the Roundhay Burglary Action Plan, the Area Committee is asked to consider additional information requested of the applicant to make a decision on any further funding.
  - Agree to fund £5,000 towards the Health is Wealth project
6. Note the current budget position.

## **Purpose of this report**

- 1.1 The report provides members with an update on the current position of the revenue & Capital Wellbeing funding for the Area Committee and sets out applications made for consideration by the Area Committee.

### **1 Background information**

- 2.1 Each of the ten Area Committees receives an allocation of revenue funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
- 2.2 It has been agreed that the revenue wellbeing budget for the Inner North East Area Committee for 2013/14, based on these calculations is £161,810. This is the same revenue budget that was allocated last year.
- 2.3 At its meeting on 17<sup>th</sup> July 2013, the council's Executive Board approved that 5% of income from assets sold across the city would be redistributed to Area Committees as wellbeing capital funding, using the same population/deprivation formula as used to determine revenue funds.
- 2.4 The Capital wellbeing budget for the Inner North East, using these calculations, is there for £10,140.70. This budget will be added to throughout the financial year as and when assets are sold.
- 2.5 The Area Committee wellbeing fund is used to commission activity and projects to support the priorities in the Area Committee Business Plan and promoted in the Community Charter. Applications are also accepted from organisations in the local area who can demonstrate that their project supports the Community Charter promises. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.
- 2.6 The Area Committee have nominated a representative from each ward to form a Wellbeing Member Working Group to consider applications made for funding and also receive feedback and evaluations regarding projects that have already been funded.
- 2.7 In addition to this, at its meeting in March 2013 the Executive Board agreed a new allocation to the overall Area Committee budget, ring-fenced for youth activities. This budget has been split between the ten Area Committees based on NHS population data of young people aged 8 – 17. On this basis, the Inner North East Area Committee has been allocated £25,835 in 2013/14 and £51,670 in 2014/15

### **3.0 Main Issues**

#### Wellbeing fund- Revenue

- 3.1 The current budget position for the revenue Wellbeing budget is provided at **Appendix 1** for Members information.
- 3.2 Community organisations can apply for a small grant up to the value of £500 to support small scale projects in the community; these are approved by Councillors



outside of the Area Committee meeting. **Appendix 2** provides a summary of applications approved. There is £6,551.80 remaining in the small grants pot.

- 3.3 Once projects are completed applicants are required to submit monitoring reports to the Area Committee to evaluate its success, these are submitted to the Area Support Team. **Appendix 3** provides a summary of the monitoring received on projects funded by the Area Committee that have been received since the last meeting.
- 3.4 At its meeting in December 2013 the Area Committee agreed to spend the remainder of its 2013/14 allocation of Youth Activity Fund. Details of spend are attached at **Appendix 4**.
- 3.5 Below are a summary of project applications for the revenue fund which have been received by the Area Support Team and discussed by the Wellbeing Working Group.

**3.5.1 Project:** Tour De Roundhay

**Applicant:** REAP

**Amount applied for:** £2,000

**Priority supported:** Best city for... Health & Wellbeing, and Best city... for Communities.

The Tour de Roundhay is a community event scheduled for 22<sup>nd</sup> June 2014, designed to pick up on the energy and enthusiasm generated by the Grand Depart in Leeds on 5<sup>th</sup> June 2014. The purpose of the event is to increase the number of people who cycle and the enjoyment of cycling, as well as building a more vibrant community.

The event has three components, a) Adult cycling (16+), b) Children's Cycling, c) a carnival event supplementing the above with appropriate music, food and supporting activities, designed to mirror the atmosphere which accompanies the different stages of the Tour de France.

The group are working with the Leeds Cycling Campaign and have linked in with Leeds City Councils working group who are supporting community 'Le Tour' initiatives. They expect around 250 adult riders, 250 children riders and around 1500 people in total attending the carnival event. They have already raised £2,000 in match funding.

The Wellbeing working group met with the applicant and recommend that the Area Committee fund £1,500 towards this project and have requested that the Area Support Team approach the Cluster of Schools to contribute any additional funding required.

**3.5.2 Project:** Roundhay Burglary Action Plan

**Applicant:** LCC Community Safety

**Amount applied for:** £9,000

**Priority supported:** Best city for... Communities

Despite having year on year reductions, Roundhay ward has been identified as still having one of the highest incidences of burglary in West Yorkshire. A multi-agency

group of officers has met with the Police to put together an action plan for what can be done to tackle this issue.

Work has been on-going for the past 8 months including days of action every three weeks actively stopping cars leaving the area and looking at all of the houses in all of the streets in Roundhay to identify any crime opportunities and any way in which the householder or one of the agencies working in the area can make changes which will deter or prevent a crime occurring.

As part of this plan it has been identified that a very large number of burglaries involve the theft of the household's car to escape in and they leave the ward via Easterly Road. This project is to close access to Easterly Road from Montague Avenue which would force the criminal to have to use the Easterly Road/ Harehills Lane junction. The project is then to upgrade the existing CCTV cameras at that point and at Oakwood Clock. The upgrade to the cameras will allow them to recognise number plates and so effectively track the stolen car and take photographs of those within. New cameras will also be installed at Oakwood Roundabout and the Ring Road Roundabout in Swarcliffe.

Funding has already been committed by Housing Leeds for £19,000 to cover the new camera installations at Oakwood Roundabout and the Ring Road, LCC Highways have agreed to fund the vast majority of the road closure costs which are between £10,000 and £20,000, and West Yorkshire Police will be funding the additional resources needed to cover the back office administration and research functions of operating the cameras.

The Area Committee is being asked to contribute up to £2,000 for 10% of the road closure cost and £7,000 for the cost of upgrading the cameras. The Wellbeing working group considered this and were supportive of the scheme, they recommended that the Area Committee funded the road closure, but needed clarification as to where exactly the two cameras were situated to ensure that they fall within the Area Committee boundaries. The applicant has been asked to provide this for the Area Committee meeting so that Councillors can make a decision.

### **3.5.2 Project: Health to Wealth**

**Applicant:** Karate for Inner City Kids (KICK)

**Amount applied for:** £5,000

**Priority supported:** Best city for... Health and Wellbeing

This grant will be used to deliver a number of community based health and wellbeing sessions. In particular it will identify various groups who may be vulnerable to obesity or other health related conditions through a combination of one or many factors such as life style, disability, social and economic and family circumstances.

There will be three different sessions run over a course of 12 weeks, one for young people under the age of 18, one for adults and one for families. The participants will come from Chapeltown and either self-refer via extensive advertising or be referred on through one of the schools or community groups in the area that the applicant has links with.

During the programme beneficiaries will be encouraged to look at their existing lifestyle and break this down into bite sized modules. Then set specific goals to achieve their desired outcomes. They will take part in a diverse range of fitness activities to suit the specific needs and abilities of all beneficiaries. These will include martial arts, pilates, Tai Chi, and other fitness programmes. The sessions will integrate healthy eating advice and these will engage beneficiaries in a way which increases levels of physical activity in a sustainable way whilst creating a manageable exercise regime tailored to the individual.

The grant will fund qualified fitness professionals, volunteer fitness assistants/administrators and the premises which will be used for the activities.

The Wellbeing working group met with the applicants and were very supportive of the course on offer; they recommend that the Area Committee fund the project.

### Wellbeing Fund- Capital

- 3.6 In October 2011 Executive Board agreed to a Capital Receipts Incentive Scheme (CRIS) by which, 20% of the sales of any assets will benefit the local communities. Of this, 15% of the sale remains in the ward (up to a maximum of £100k) it will be placed in the Ward Based Initiative (WBI) budget of the respective ward for members to allocate.
- 3.7 The other 5%, it has been agreed by Executive Board, goes into a central 'pot' to be redistributed across the city on the basis of need. This is done using the agreed formula that is currently used to distribute Revenue funding to the 10 Area Committees.
- 3.8 This system is now in operation and the Inner North East Area Committee has been allocated £10,140.70 of Capital funding; this budget may be added to at any time as and when assets are sold. Although the money is not tied to a particular financial year, it would still be prudent for Members to consider ways in which they can meaningfully apply this money as soon as possible.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 The local community and VCFS groups are consulted and the well being fund grant process is shared with them via the community engagement strategy and events that are attended. In addition feedback is provided via the Community Charter. Consultation on the priorities within the Community Charter is undertaken on an annual basis and shapes the priorities which the Well Being Fund is used to deliver.
- 4.1.2 Children & Young People were consulted during 2011 via school Citizenship lessons on the activities they would like to see take place in their area. This information was used to inform Wellbeing Working group recommendations to Area Committee. A further consultation event for young people is planned for later this year and the information gathered will be used to influence future young people's activity spend.

4.1.3 The Wellbeing Member Working Group considers the applications for funding and makes a recommendation for the Area Committee to consider.

## **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 Well Being Funding is used to ensure that inequalities within the local area are addressed through local projects and schemes and equality impact assessments carried out where necessary.

## **4.3 Council Policies and City Priorities**

4.3.1 The Wellbeing Fund projects seek to contribute to the City Priorities by improving the local area and addressing inequalities in the Inner North East.

4.3.2 Each project approved is measured against its contribution towards the city priorities.

## **4.4 Resources and Value for Money**

4.4.1 All relevant applications to the wellbeing fund are requested to get three quotes for the work to make sure it is good value for money.

## **4.5 Legal Implications, Access to Information and Call In**

4.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

## **4.6 Risk Management**

4.6.1 Not applicable under this section.

## **4.7 Conclusions**

4.7.1 The above groups have applied for funding to the Inner North East Area Committee and the Area Committee is asked to consider its budget and whether it would like to fund the applications.

## **5 Recommendations**

5.1 Members are asked to note the contents of this report, and

5.2 Consider the following project proposal and approve the working group recommendations where applicable:

- Agree to fund £1,500 for the Tour de Roundhay
- Agree to fund at least £2,000 for the Roundhay Burglary Action Plan, the Area Committee is asked to consider additional information requested of the applicant to make a decision on any further funding.
- Agree to fund £5,000 towards the Health is Wealth project

## 6 Background documents<sup>1</sup>

None

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Ward Pot	Roundhay Ward Pot	Area Wide	Total
Balance b/f from 2012-13	6,375.71	9,971.58	3,873.96	43,974.49	64,195.74
Schemes Approved from 2012-13 budget to be spent in 2013-14	4,229.27	-	182.00	34,660.00	39,071.27
Amount of b/f budget available for new schemes 2013-14	2,146.44	9,971.58	3,691.96	9,314.49	25,124.47
New Allocation for 2013-14	10,000.00	10,000.00	10,000.00	131,810.00	161,810.00
Investing in Young People Fund				12,915.00	12,915.00
<b>Total available for new schemes in 2013-14</b>	<b>12,146.44</b>	<b>19,971.58</b>	<b>13,691.96</b>	<b>154,039.49</b>	<b>199,849.47</b>

**Schemes in Progress brought Forward**

CA11	Festive Lights - New Chapelton Light	1,100.00				1,100.00
CA20	Move seat outside Chicken to Go	500.00				500.00
CA22	Supply and install 1x drop down bollard with keys Chapelton Road	200.00				-
CA23	Chapel Allerton Library Refurbishment	2,429.27				-
RH14	Refill two grit bins adjacent to West Park Grove			182.00		182.00
INE.12.55.LG	Area Committee Apprentice post				6,240.00	6,240.00
INE.12.58.LG	Welfare Reform Support				2,500.00	2,500.00
INE.12.69.LG	Relocation of Back Chapelton Road Planter				1,420.00	1,420.00
INE.12.71.LG	BCTV Inkwell project				2,000.00	2,000.00
INE.12.72.LG	Festive Lights 2013/14				12,500.00	12,500.00
INE.12.73.LG	Chapelton CCTV 2013/14				7,500.00	7,500.00
INE.12.77.LG	Irish Arts Community Participation				2,500.00	2,500.00
<b>Earmarked Schemes Brought Forward Sum</b>		<b>4,229.27</b>	<b>-</b>	<b>182.00</b>	<b>34,660.00</b>	<b>39,071.27</b>

**2013-14 New Schemes**

<b>Chapel Allerton</b>						
CA01	Chapelton & Chapel Allerton Planters	1,734.00				1,734.00
CA02	Cold Calling Signs - Roxholme Terrace	79.50				79.50
CA03	Plaques for planters x 3 (£16 each)	48.00				48.00
CA04	Paint & Paintbrushes - Mary Seacole (Homebase)	62.49				62.49
CA05	Replacement Chess Pieces - Mary Seacole	75.00				75.00
CA06	Tree to be replaced on Sholebroke's/Hall Lane	150.00				150.00
CA07	Wheelie Bin Stickers	210.00				210.00
CA08	Additional Lights for Chapel Allerton Willow Tree	255.00				255.00
CA09	30% Reduction in Festive Lights	2,569.00				2,569.00
CA10	Chapel Allerton Festive Light Switch On	2,500.00				2,500.00
CA12	Lights on the tree opposite Cantors	330.00				330.00
<b>Moortown</b>						
MT01	Meanwood Caretaker		5,500.00			5,500.00
MT02	Grit Bins		2,000.00			2,000.00
MT03	Festive Lights		2,000.00			2,000.00
MT04	Signage		6,000.00			6,000.00
MT05	Birdsmouth Fencing Pot		2,000.00			2,000.00
MT06	Field Improvements		2,472.71			2,472.71
<b>Roundhay</b>						
RH01	Oakwood Village Caretaker			5,000.00		5,000.00
RH02	Roundhay Floral Displays			3,245.00		3,245.00
RH03	Roundhay Floral Displays - 70L water bowser			649.00		649.00
RH04	30% Reduction in Festive Lights			1,499.00		1,499.00
RH05	Income - Mice Money Kerr Mackie School Bin			-350.00		-350.00
RH06	Oakwood Clock Lights			510.00		510.00
<b>Summer Projects</b>						
INE/13/01/SP	National Citizenship Service Project for Young People				3,500.00	3,500.00
INE/13/02/SP	Chapel Allerton & Moortown Summer Holiday Programme				2,000.00	2,000.00
INE/13/03/SP	Environmental Summer Playscheme				4,000.00	4,000.00
INE/13/04/SP	Roundhay Holiday Activities				1,390.00	1,390.00
INE/13/05/SP	Hip Hop Don't Stop				1,898.00	1,898.00
INE/13/06/SP	One Community Tackle it Media				4,000.00	4,000.00
INE/13/07/SP	Chapelton YIP Holiday Outdoor Activities				3,442.00	3,442.00
INE/13/08/SP	Summer Street Beat				1,692.00	1,692.00
INE/13/09/SP	£3 Summer at the Works				800.00	800.00
INE/13/10/SP	Phoenix Dance Theatre Transition Project				2,145.00	2,145.00
INE/13/11/SP	Pick up a Paintbrush				620.00	620.00
INE/13/12/SP	Multi Sports Camp				1,610.00	1,610.00
INE/13/13/SP	Young Leaders Award				1,976.00	1,976.00
INE/13/14/SP	RJC Dance Summer School				2,160.00	2,160.00
INE/13/15/SP	Sports Summer Camp				3,506.00	3,506.00
INE/13/16/SP	Meanwood School Holiday Activity Programme				2,000.00	2,000.00
INE/13/17/SP	Chapelton Summer Holiday Programme				3,000.00	3,000.00
INE/13/18/SP	Meanwood Olympics				2,765.00	2,765.00
INE/13/19/SP	Roundhay Play Scheme				1,500.00	1,500.00
INE/13/20/SP	See Beneath Your Beautiful				1,710.77	1,710.77
INE/13/21/SP	Cluster Booklet				1,000.00	1,000.00
INE/13/22/SP	Ramgharia Summer Holiday Activities				1,450.00	1,450.00
INE/13/23/SP	Youth@Shantona Summer Programme				1,000.00	1,000.00
SMP1	Summer Projects Income - NEXT Cluster				-6,000.00	-6,000.00
SMP2	Summer Projects Income - Networks Cluster				-6,000.00	-6,000.00
SMP3	Summer Projects Income - CHESS Cluster				-3,000.00	-3,000.00
<b>Large Projects</b>						
INE.12.74.LG	Partnership & Well Being for Older People				2,300.00	2,300.00
INE.13.04.LG	Neighbourhood Manager Post (+ Phone from 12/13 underspend)				25,691.00	25,691.00
INE.13.06.LG	Community Enagagement & Charter				1,000.00	1,000.00
INE.13.07.LG	Opening Doors				8,500.00	8,500.00
INE.13.11.LG	Environment Pot				7,500.00	7,500.00
INE.13.12.LG	New World Steel Pan Orchestra				2,000.00	2,000.00
INE.13.13.LG	Al-Khidmat				2,500.00	2,500.00
INE.13.14.LG	CA Arts Festival 2013				2,875.00	2,875.00

INE.13.15.LG BHI Identity Programme Lets Grow Together  
 INE.13.16.LG Roundhay Junior Parkrun  
 INE.13.18.LG Gledhow Lane Land Restoration & Upkeep  
 INE.13.20.LG Active Citizens Social Action Projects  
 INE.13.21.LG Chapeltown Outdoor Gym  
 INE.13.22.LG North Leeds Cricket Club Canopy

			2,960.00	2,960.00
			1,500.00	1,500.00
			2,750.00	2,750.00
			3,025.00	3,025.00
			7,000.00	7,000.00
			12,000.00	12,000.00
			2,000.00	2,000.00
			14,000.00	14,000.00

**Topsliced**  
 SKIPS Skips  
 GRANTS Small Grants

**Total Projected Spend 2013-14**

<b>8,012.99</b>	<b>19,972.71</b>	<b>10,553.00</b>	<b>131,765.77</b>	<b>170,304.47</b>
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**Total Budget**

<b>12,146.44</b>	<b>19,971.58</b>	<b>13,691.96</b>	<b>154,039.49</b>	<b>199,849.47</b>
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**Remaining Balance Unallocated**

<b>4,133.45</b>	<b>-</b>	<b>1.13</b>	<b>3,138.96</b>	<b>22,273.72</b>	<b>29,545.00</b>
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2014/15 Forward Planning

Funding / Spend Items	Chapel Allerton Ward Pot	Moortown Ward Pot	Roundhay Ward Pot	Area Wide	Total
Large Projects	#N/A			#N/A	#N/A
Chapel Allerton	#N/A	#N/A			
Moortown	#N/A	#N/A			
Roundhay	#N/A		#N/A		#N/A
<b>TOTAL</b>	<b>#N/A</b>	<b>#N/A</b>	<b>#N/A</b>	<b>#N/A</b>	<b>#N/A</b>



**Well-being Small Grants**

Project Name	Organisation	Amount Requested	Project Summary
Leeds PHAB-training volunteers	Leeds PHAB	£500	<p>PHAB is a group which delivers activities for Physically handicapped and able bodied young people together. It is entirely run by volunteers but there are regular courses that the volunteers need to go on to ensure that the sessions continue to be safe and appropriately staffed.</p> <p>These include MIDAS training so that the volunteers can drive the mini bus and take young people to different locations, Safeguarding training and Moving &amp; Handling training so that the volunteers can safely move people in wheelchairs and other equipment.</p> <p>Councillors approved a grant to fund the training of 10 volunteers.</p>

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## Monitoring returns on Wellbeing projects

<b>Project: Roundhay Junior Park Run</b>	
<b>Lead organisation: Park Run UK</b>	<b>Wellbeing Funding: £1,500</b>
<p>The Area Committee funded the establishment of a Junior Park Run at Roundhay Park, to take place every week and staffed entirely by volunteers. The Area Committee funding paid for start-up costs and the event is now self-sustaining for the foreseeable future.</p> <p>It has now been running for around 6 months and has a well visited website <a href="http://www.parkrun.org.uk/roundhay-juniors/">http://www.parkrun.org.uk/roundhay-juniors/</a> where information on the latest event is updated weekly and there are a number of photographs. There are an average of 64 runners taking part per week and 179 runners registered in total.</p>	

<b>Project: New World Steel pan Orchestra</b>	
<b>Lead organisation: New World Steel pan Orchestra</b>	<b>Wellbeing Funding: £2,000</b>
<p>The Area Committee committed funding towards the continuation of the Steel Pan Orchestra in Chapeltown, as well as teaching young people how to play the steel pans, the orchestra helps to teach young people about their history and culture, it teaches them discipline and gives them a sense of pride in being able to accomplish something different.</p> <p>23 young people are regularly attending the sessions and they have taken part in a number of performances over the summer period, including the Area Committee's volunteer Thank You event and the Leeds Peace poetry at the University of Leeds and they held a Christmas Concert in December.</p> <p>Young people were asked to fill in evaluations of how the Orchestra has impacted their lives, below are a sample of these comments:</p> <p>"I am more confident, can concentrate, it improves my memory" and</p> <p>"I never thought of myself as gifted before, It has sparked my passion for music and I am now studying at the Leeds College of Music as a result."</p>	

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**INNER NORTH EAST AREA COMMITTEE Youth Activity Fund budget 2013-14**

Appendix 4

<b>Funding / Spend Items</b>	<b>Total</b>
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New Allocation for 2013-14	25,830.00
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Total available for new schemes in 2013-14	25,830.00
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<b>Approved 2013-14 Schemes</b>	
Summer Projects	<b>12,915.00</b>
Community Table Tennis Project	2,240.70
A Taste of Life	3,000.00
RJC Dance Spring Mid Term Camp 2014	1,412.50
Bonfire Night Bonanza 2013	500.00
Teenangels	1,461.95
Media Skills Club	3,246.00
Brackenwood Child Out Zone	1,462.50

<b>Total Projected Spend 2013-14 New Schemes</b>	<b>26,238.65</b>
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<b>Budget for 2013-14</b>	<b>25,830.00</b>
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<b>Remaining Budget Unallocated</b>	<b>- 408.65</b>
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**Report of: Assistant Chief Executive (Citizens and Communities)**

**Report to: North East Inner Area Committee**

**Date: 27<sup>th</sup> January 2014**

**Subject: Inner North East Priorities and Consultation report**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Chapel Allerton, Moortown and Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

## Summary of main issues

1. The report provides members with draft new priorities for Inner North East 2014/15 for approval.
2. Key priorities are recommended for approval for the coming year based on community consultation and the data profile for the area. The priorities will form the basis for the next Community Charter.

## Recommendations

3. The Area Committee is recommended to agree the new priorities for the Inner North East for 2014/15.
4. The Area Committee is requested to approve production of a Community Charter for 2014/15.

## **Purpose of this report**

- 1.1 This report provides Members with an update on work to refresh the Area Committee Business Plan priorities as expressed through the public Community Charter promises for 2014/15
- 1.2 The report also provides an update on related community engagement activity and invites Members' views and ideas for new promises to help inform the final version of the revised Business Plan and Charter which will be presented for approval in March.

## **2 Background information**

- 2.1 In 2008 the Area Committee approved the first Area Delivery Plan (ADP), in 2011 this was replaced by a Business Plan for the Area Committee which continues to be refreshed annually to take into account changing priorities and opportunities. Since 2012 the priorities within the Business Plan have reflected the five themes of the Leeds Strategic Plan, to clearly show how the work of the Area Committee feeds in to the overall direction of the city.
- 2.2 The annual refresh is produced following analysis of evidence provided by updated neighbourhood statistics, community consultation through the Area Committees engagement events and Elected Member discussion on local priorities.
- 2.3 Further to this, agreement is reached with local partners and service providers on what promises can be made in relation to each priority. This informs the refresh and makes clear accountabilities in reporting performance/progress to Area Committee during the year.
- 2.4 The refreshed priorities also provide a basis for which applications to the Wellbeing budget can be made.
- 2.5 In 2009/10 the Area Committee agreed that they would pilot the production of a Community Charter to present the business plan in a more user friendly and understandable format for residents and to help provide clearer progress reports to Area Committee during the year. The Area Committee agreed this was a success and have produced a Charter annually ever since.

## **3 Main issues**

### **3.1 Autumn consultation and Neighbourhood Index analysis**

- 3.1.1 As per the 2013/14 community engagement strategy the autumn consultation was carried out with a wide range of groups across the area. A list of the groups consulted is attached at appendix A.
- 3.1.2 The Volunteer Thank You event and other community events throughout the summer/ early autumn were also used as a key opportunity to consult local groups on the new priorities for the area.



- 3.1.3 Leeds City Council produces annually revised Neighbourhood Index statistics which analyse all available information; from the demographic makeup of an area to its environmental cleanliness and housing conditions, these statistics are used to inform the Area Committees priorities. It must be noted that these statistics have not been revised for 2014, due to resources being redeployed to locally analyse the new Census information.
- 3.1.4 Despite this, the information can still be used as a guide in determining where the Area Committee should focus its efforts, but it should be complimented by advice from lead professionals. An analysis of the most recent information available, produced in 2013, is attached at Appendix B for information.
- 3.1.5 It is suggested that the areas for concern in the table at Appendix B are those that are proactively targeted for action over the next year. In the worst areas this will be undertaken by the Neighbourhood Manager and a full report back on activities are included in the Priority Neighbourhoods report on this agenda.

## **3.2 New draft 2012/13 priorities for consultation**

- 3.2.1 The suggested priorities for 2014/15 are as follows:

### **Best city... for health and wellbeing**

There are a range of social, economic and environmental factors that affect people's health in Leeds, which cause some people to have poorer health than others. In Leeds, we will focus on housing, education, transport, greenspace, work and poverty and what we can do to help everyone have the best chance to be healthy. In the Inner North East we will;

- Promote walking and cycling, improve routes and access to opportunities.
- Improve community greenspaces and encourage local food growing.
- Tackle poverty
- Address key health issues in priority areas, including cancer mortality rate in Meanwood and infant mortality in Chapeltown, through Neighbourhood Improvement Plans.

### **Best city... for children and young people**

Leeds will be a child-friendly city where the voices, needs and priorities of children and young people are heard and inform the way we make decisions and take action. In the Inner North East we will;

- Provide a year round programme of universal youth activities in partnership with the young people of the area.
- Drive a programme of targeted youth activities, for young people who require additional support to reach their potential, which is responsive to the needs of the young people in this area.
- Improve the links between schools and community groups to enable young people to take an active role in their community.
- Increase the levels of young people in employment, education or training by helping develop new initiatives to target NEETs.

### **Best city... for business**

Leeds has started to recover from the recession, and we need to make sure jobs are created and that local people can access those jobs. We will make sure new developments create skills and opportunities through apprenticeships. Leeds will be an attractive place to visit and invest in, with cultural attractions for local people and visitors nationally and internationally. In Inner North East Leeds we will;

- Improve the local shopping centres to make them attractive places to visit by providing measures such as flower baskets, festive lights and village caretakers.
- Support local cultural attractions such as Chapel Allerton Festival
- Improve links between businesses and the community to create opportunities for volunteering, sponsorship and promotion.

### **Best city... for communities**

Our communities will get the backing they need to help local people lead their lives successfully. We will encourage community spirit and local activity, but recognise that it will take high-quality public services working with local people to tackle crime and anti-social behaviour effectively, and to keep our neighbourhoods clean and green. In Inner North East Leeds we will;

- Reduce crime levels and their impact on residents
- Tackle and reduce anti-social behaviour in our communities.
- Drive an effective and innovative Environmental Locality Team, ensuring that different methods are used which are appropriate to specific areas.
- Increase a sense of belonging and personal responsibility by supporting local community groups to grow and carry out activities, and ensuring that they are a meaningful partner of the council in all local activity.

### **Best city... to live**

Leeds needs investment in new homes and our aim is to attract maximum investment from the private sector and government. We will finalise our housing planning policy to grow the city in a sustainable way, while maintaining the distinctiveness of communities and a green city. In Inner North East Leeds we will;

- Assess and ensure the most efficient use of council assets, including better reuse of old buildings.
- Improve the number of empty homes and derelict properties and protect local heritage.
- Support methods of energy efficiency in homes and neighbourhoods.

3.2.2 If the Area Committee approves the above then further work will take place with partners before next Area Committee to identify specific actions that can be undertaken to address the issues.

## **3.3 Charter 2012/13**

3.3.1 As in previous years the Area Committee is requested to confirm that they would like to produce a Community Charter for the Inner North East. This gives a chance for the Area Committee's priorities to be shared easily with the public, partners and

organisations in the area to help facilitate partnership working and feedback from the previous year.

- 3.3.2 The above priorities, if approved, will be included in the Charter for 2014/15 along with the other standard items including what the wellbeing funding was spent on, 2013/14 achievements, chairs introduction and how the public can get involved/make a difference.
- 3.3.3 This year Charters were distributed electronically and printed in house at no cost, saving the Area Committee over £1,200. The Charters produced have been well received by recipients and it is suggested that the Area Committee again agree to this approach.
- 3.3.4 If the priorities are agreed for a charter then draft text for 2012/13 will be brought back to the next Area Committee meeting in March for approval. As the next Area Committee would then not be until June it is suggested that further drafts and mock ups be presented at ward member meetings for approval and the final draft brought to the June meeting for sign off to go to print. This is the shortest timescale possible and ensures that copies are sent out at the beginning of the period the charter covers.

### **3.4 Community Engagement Strategy 2014/15**

- 3.4.1 The Area Committee business plan includes a section on consultation, this sets out how the Area Committee will ensure residents across the inner north east area have the opportunity to influence priorities set out in the business plan and other responsibilities delegated to the Area Committee.
- 3.4.2 The Executive Board agreed to review the way in which Area Committees function to ensure that their engagement with residents is as effective as possible.
- 3.4.3 As consultation is on-going with Councillors to determine this revised future, along the lines of a Community Committee, it is likely that the Community Engagement strategy will have additional amendments to be made once discussions are finalised. A revised community engagement strategy will therefore be brought to ward member meetings for discussion after any changes are agreed, so that the draft Business Plan can be presented in March for approval.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

- 4.1.1 Consultation and engagement on the Area Committee's priorities will take place in line with the Area Committees Business Plan.

### **4.2 Equality and Diversity / Cohesion and Integration**

- 4.2.1 Consideration is given to the equality impact of delivering the engagement strategy and a 'soft touch' equality impact assessment will be carried out for activities within the strategy. The aim of the strategy is to enable a greater engagement with equality groups under represented.

4.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

#### 4.3 **Council policies and City Priorities**

4.3.3 The priority themes will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

#### 4.4 **Resources and value for money**

4.4.1 As outlined in the Function Schedule 2011/12, the Well Being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor. Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

#### 4.5 **Legal Implications, Access to Information and Call In**

4.5.2 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

4.5.3 There are no key or major decisions included in this report.

4.5.4 There are no legal implications relating to this report.

#### 4.6 **Risk Management**

7.6.1 Not applicable under this section.

### 5 **Conclusions**

5.1 The autumn round of consultation is complete and the new draft priorities have been drawn up based on this, data analysis, local information and other intelligence. These priorities will be consulted on with partners, if agreed, and brought back to March Area Committee with actions.

5.2 If approved the draft text for the 2014/15 Charter will be brought back to the March Area Committee for approval.

### 6 **Recommendations**

6.1 The Area Committee is recommended to agree the new priorities for the Inner North East for 2014/15.

6.2 The Area Committee is requested to approve production of a Community Charter for 2014/15.

### 7 **Background documents<sup>1</sup>**

7.1 None

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



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**Community Engagement Autumn 2013**

<b>Theme</b>	<b>Chapel Allerton</b>	<b>Moortown</b>	<b>Roundhay</b>
<b>Children:</b> School councils	<ul style="list-style-type: none"> <li>• Bracken Edge Primary School</li> <li>• Chapel Allerton Primary School</li> <li>• Hillcrest Primary School</li> <li>• Holy Rosary and St Anne's Catholic Primary School</li> <li>• Mill Field Primary School</li> <li>• St Matthew's Church of England Aided Primary School</li> </ul>	<ul style="list-style-type: none"> <li>• Cardinal Heenan Catholic High School</li> <li>• Carr Manor High School</li> <li>• Carr Manor Primary School</li> <li>• Immaculate Heart of Mary Catholic Primary School</li> <li>• Meanwood Church of England Primary School</li> <li>• Moortown Primary School</li> <li>• North West SILC</li> <li>• St Urban's Catholic Primary School</li> </ul>	<ul style="list-style-type: none"> <li>• Allerton Grange School</li> <li>• BESD SILC - Elmete Central</li> <li>• East SILC - John Jamieson</li> <li>• Gledhow Primary School</li> <li>• Kerr Mackie Primary School</li> <li>• Moor Allerton Hall Primary School</li> <li>• Roundhay School Technology &amp; Language College</li> <li>• Roundhay St John's Church of England Primary School</li> <li>• Talbot Primary School</li> </ul>
<b>Health &amp; Well Being:</b> Older People's groups	CAGN C Allerton Methodist lunch club Leeds Black Elders RJC Dance ZEST	MAECare MENA ZEST U4E Moor Allerton Sports & Social Club	CARE Connect
<b>Environment:</b> Environmental groups	Friends of Potternewton Park	Friends of Highwoods Friends of Meanwood Hill Top Friends of Meanwood Valley/ Meanwood Valley Partnership	Friends of Gipton Wood Friends of Gledhow Valley Woods Friends of Roundhay Park Friends of Wykebeck Woods REAP
<b>Business:</b> Businesses	Chapel Allerton Women's Business Forum Chapelton Development Trust		Oakwood Traders Assoc
<b>Safe Neighbourhoods:</b>	PACT Priorities	PACT Priorities	PACT Priorities
<b>Communities:</b> Neighbourhood Planning	CANPLAN T&RAs Leeds West Indian Centre Al-amin Mosque Anjuman Suffa-Tul-Islam	Moortown Community group Leeds Jewish Housing Baab-ul-ilm Muslim Community of Metro Beth Hamidrash Hagadol Synagogue Chassidische Synagogue	Roundhay Planning forum Al- Hassan Education Centre /Quba Mosque Hindu Charitable Trust & Community Centre

	<p>Chapel Allerton Baptist Church  Chapel Allerton Methodist Church  Church of God the Prophecy  Harehills Baptist Church  Leeds Islamic Centre  Leeds Sikh Welfare Foundation  Masjid – e- Jinnah / Al – Amien Mosque  Namdhari Sangat Gurdwara  Roscoe Methodist Church  Sanatan Temple Community Centre  Shah Jalal Mosque  St Matthews Church  The Mosque</p>	<p>Etz Chaim Synagogue  Iqra Centre / UK Islamic Mission Leeds  Branch  Meanwood Valley Baptist Church  Queenshill Synagogue  Shomrei Hadass Synagogue  United Hebrew Congregation  Shadwell Lane Synagogue</p>	<p>Leeds Islamic Centre  Lidgett Park Methodist Church  New Testament Church of God  Roundhay Methodist Church  Sinai Synagogue  Springwood Road Methodist  Church  St Aidan's Church  St Edmund's Parish Church  St Johns Church  St. Andrew's United Reformed  Church</p>
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INE rank	Ward	SOA Name	Rank	↑ ↓	Areas for Action
1	Roundhay	Roundhay	94	↑	No action necessary – possible improvements at Street Lane shops.
2	Moortown	Moortown Central	93	↑	No action necessary – possible improvements at Moortown Corner.
3	Roundhay	Roundhay Park	85	↑	High incidence of void properties and turnover.  High burglary figures, to continue with Roundhay Burglary Action Plan.
4	Chapel Allerton	Chapel Allerton village	80	↑	High housing turnover.  Low environment score.  Issues with burglary and asb.  Improvements at Chapel Allerton shops.
5	Roundhay	Brackenwood & Gledhow	74	↑	Educational attainment has fallen and as has community safety, which is also below Leeds average.
6	Roundhay	Oakwood and Gledhow Wood	61	↓	Health, Environment and Community Safety scores have all fallen and are below Leeds average. These are to be addressed.
7	Moortown	Carr Manor	59	↓	Economic activity and Environment have both fallen and although Health has improved it is still below average.
8	Moortown	Meanwood	55	↓	All areas have fallen with Health, Environment and Community Safety having the worst scores. This mainly correlates to the Stonegates area, which is being addressed through the 7 Estates NIP.
9	Moortown	Meanwood 6 estates	23	↑	All areas to be addressed through NIP. N.b. the Nip covering this area is a '7' Estates NIP as it also includes the Stonegates area which falls within the Meanwood MSOA.

10	Chapel Allerton	Chapeltown	5	↑	All areas to be addressed through NIP.
			1 = worst		

**NB: Leeds Average = 56**

**Report of East North East Area Leader**

**Report to Inner North East Area Committee**

**Date: 27th January 2014**

**Subject: Priority Neighbourhood Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary of main issues**

1. The primary focus for the Neighbourhood Manager for Inner North East is to address key issues in the two priority neighbourhood areas, Meanwood (Seven Estates) and Chapeltown. The priorities for each area and the progress made to date are attached in the appendices for information.
  
2. As work on the two priority neighbourhoods progresses the Neighbourhood Manager's scope will widen to undertake some concentrated work in the other priority areas within the Inner North East.
  
3. This report provides an update on the key areas of work the Neighbourhood Manager is currently focusing on, highlights the achievements; the challenges faced and provide information on progress made to date. In the absence of a neighbourhood index for this financial year work is on-going to provide background information and statistical data to evidence progress made on the key priorities. This will brought back to area committee in March.
  
4. The key areas of work in progress as summarised in this report are:
  - Taking a lead on social housing investment and regeneration in the priority neighbourhoods.
  - Maximising community engagement within the area through development of Community Leadership teams (CLTS). Tackling employability and poverty issues.
  - Maintaining and improving issues surrounding health and wellbeing.
  - Addressing environmental and community safety Issues.

- Young people and youth development
- Development of the Chapeltown Cultural Quarter
- Community safety and community cohesion following recent violent events in the priority Neighbourhood areas.

## **Recommendations**

5. The Area Committee are asked to:

- Note the content of this report
- Note the progress made on priorities in the Chapeltown and Meanwood seven Estates and the actions and initiatives developed.

## **1 Background information**

- 1.1 The neighbourhood's improvement priorities were agreed at the Area Committee in March 2012. At this time the Area Committee agreed to extend funding for a Neighbourhood Manager post for a further two years. Following a new Neighbourhood Manager coming into post in May 2013 a report with an update on priorities was agreed and presented at Area Committee in September 2013. Six months on this report provides an update on progress made by the Neighbourhood Manager.

## **2 Main issues**

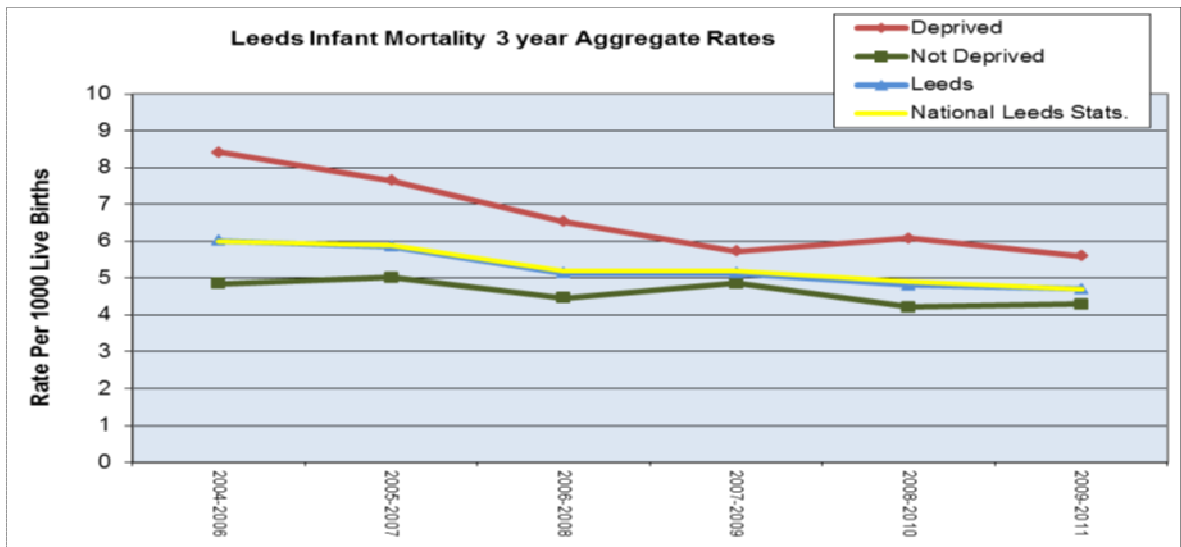
### **2.1 Employability, training, anti-poverty strategy achievements and challenges in Meanwood and Chapeltown**

- 2.2 Dealing with employability and training continues to be a priority, especially with the welfare reform changes now bringing challenges. Work is being carried out in the areas with partner agencies to ensure affected individuals receive full support and advice to understand the benefit changes and gain access to work and training. Updates and feedback are provided through the local management group meetings and an action plan has been developed with partners to address issues where there are gaps. In November a seminar was held with partner agencies focussing on maximising employment and training for young people aged 16-25 in the CHESS and NETWORKS areas.
- 2.3 Key representatives gave presentations on support provided and outlined achievements made and challenges still faced in assisting young people into work.
- 2.4 Following the presentations, partner agencies then conducted a SWOT analysis highlighting issues that still need addressing and how they can work together. It is clear that there are a lot of good services available for young people across the city but further work needs to be undertaken to ensure access to these services are maximised. Further initiatives need to be set up at a local level where necessary. For example there are plans to set up a job shop at Carr Manor school. Following the employment event an action plan is now being developed and has been circulated to partners. A further meeting has been set for the middle of January to finalise this plan and work will continue to maintain and enhance partnership working. Development and take up of the apprentices' scheme with local employees continues. However work is required with partner agencies to increase marketing of apprenticeships to 18-24 year olds.
- 2.5 With regard to getting adults into employment it is clear that the pre-employability work undertaken in some areas needs to continue within the community. For example issues with getting adults into sustainable employment include one to one mentoring work in building self-esteem and we need to work on confidence issue. Support with key interview training for people if they have never had a job or have been out of work for some time needs to be provided. The GIZ a job

scheme that was run by Zest in Meanwood proved very successful in dealing with these issues. Unfortunately the funding has run out for this but work is being undertaken via the local management teams to look at securing funding to provide this scheme or a similar model both in the Meanwood and Chapeltown area. It is recognised that poverty is an issue in this climate for those employed but on minimum wages as well as those people who are unemployed. It is now vital to gain an understanding of the views of residents within the area whether or not they are accessing services to support them into work or training. This work is to be undertaken through the community leadership team and via consultation with local residents and partners.

## **2.6 Health and Wellbeing**

- 2.7 Chapeltown remains the area with the highest levels of income deprivation. Work on health and wellbeing has continued with a lot of the initiatives being linked to income. In terms of key health issues in the area, the prevalence of diabetes is much higher than the Leeds overall figure. Recorded levels of obesity are also slightly higher than the city as a whole. Latest national statistics show that the infant mortality rate in Leeds has fallen again to 4.7 per 1000. This is the lowest ever achieved in Leeds. However, certain wards in Leeds including Chapeltown have persistently higher levels of infant mortality than the rest of the city.
- 2.8 The Leeds Infant Mortality task group has set successive targets to narrow the gap in Infant Mortality between 'deprived Leeds' and more affluent parts of the city. Good progress has been made as illustrated in the graph below with the latest Infant Mortality rate being 5.6 per 1000 in 'deprived Leeds'. The local target set is to reduce the infant mortality rate in 'deprived Leeds' to 5.5 per 1000 live births by 2015.
- 2.9 The Chapeltown reducing infant mortality demonstration site programme brings together a range of partners working in the area with the aim of reducing infant mortality and improving antenatal, postnatal and infant health. A broad range of programmes and initiatives have been developed in the area which, along with other programmes across the city, is contributing to the narrowing in the gap in Infant Mortality rates between the deprived and not deprived Leeds.
- 2.10 Work has been undertaken to assist in the establishment of a small voluntary organisation which provides support to families in the Chapeltown, Meanwood and Harehills areas who have experienced the loss of a baby. This group is now progressing well and has commenced its activities.



- 2.11 The Chapeltown Health and Wellbeing Partnership and Harehills Healthy Living group have now merged to form the Chapeltown and Harehills Health and Well-being Partnership. The first meeting was held in October 2013. This is a joint forum for partners who will work together around issues relating to health and wellbeing in the area.
- 2.12 Health Is Everyone's Business training was delivered in October 2013 to professionals working in ENE Leeds. This programme is around developing knowledge and awareness of public health issues, and the development of staff skills to support them to do very simple work with colleagues, service users, clients, friends and family. Partners from both the Meanwood and Chapeltown areas were represented at this training.
- 2.13 Plans to create a community gym in Norma Hutchinson Park are progressing well. Funding of £26,000 has been collated and secured from local businesses and housing associations, including Together Housing group; Unity Housing Association; Housing Leeds Inner North East area panel; Taste Café and the LCC groundwork project support fund. INE Area committee also contributed at December's meeting. The final plans for the equipment have been agreed following consultation with steering group members and local residents who will be using the gym. Planning is now underway to put into place mechanisms to enable effective monitoring of the gym to evidence usage and positive quantifiable outcomes. The main client user-group is Spartan Fam and they will be running weekly keep fit events at the new outdoor gym. Discussions have also been on-going with the lead officer from active Leeds. They aim to look at the feasibility of developing a circuit training activity to cater for those members of the community who have less advanced fitness ability. In addition there is a need to create opportunities for usage for a diversity of different groups in the area.
- 2.14 Leeds Get Active has been working well with partners in the Meanwood area to encourage physical fitness of all ages. A weekly walk has taken place for several months now from the local church. This has proved to be so successful with over twenty people a week participating in this exercise. This will continue to be run by volunteers and hosted by Zest. Further work is underway with Leeds Get Active and community members to get their feedback on what activities they would like

to see happen in their area and to identify some green space in the area to run activities outside for people in the summer.

**2.15 Environmental and Community Safety and Community Cohesion Achievements and Challenges in Chapelton and Meanwood**

- 2.16 The work on community safety continues. An effort to support families where there is a perceived risk of members engaging in criminal activity is on-going and progressing well. Tasking meetings continue to provide a good way of engaging with key partners and contributing to a preventative approach to tackling crime and issues of antisocial behaviour in the areas. Overall crime in the Chapel Allerton Ward continues to decrease with a drop of fifty five reported crimes in the last year. The main priority crime types are all fairly stable. Burglary dwelling figures remain in the green but there is only a reduction of fourteen offences in the than last year. There has been some burglary dwelling activity in Chapelton and Meanwood. This has led to extra officers patrolling the areas at the optimal times of offending, and visits to every victim. Police have made some arrests which appear to have had stopped the small spike in activity. Interestingly just over the border in Moortown Ward there has been a similar pattern. The police are currently seeking a well-known burglar who is wanted for an offence in this area and maybe responsible for some of the Meanwood offences.
- 2.17 Public confidence stands at 65.2% which is high compared across the Force. Customer Satisfaction stands at 87.4% this has increased significantly in the last twelve months. Both of these figures have benefited from a new vehicle crime procedure both in terms of officers actually attending reports and follow up ring backs to victims. There is also a reduction in the BME satisfaction gap which is good. Partnership work in the Stonegates area continues through regular tasking meetings and this is progressing well. Outreach work with young people in the Stonegates area has now commenced and is also progressing well.
- 2.18 Following a serious incident of crime in the Chapelton area in late November several meetings have now taken place with police; statutory and voluntary youth services and community groups to identify how we can move forward. This work will be fed into the NIPS, gang prevention strategy and the independent advisory group. An action day was held in the Sholebrokes area in December. The purpose of the day of action was to target drugs, anti-Social behaviour and environmental rubbish. On this day a rubbish collection was conducted and key information received from residents and passed on to police on criminal activity, including vital information around the theft of fridge motors.
- 2.19 Following the death of Nelson Mandela hundreds of people took part in a remembrance walk from the city centre to Chapelton and celebrations continued in the community throughout the weekend following his death. These events were organised by community members in the Chapelton area and supported by the local area management team. The atmosphere in the community was very good in the Chapelton area at this difficult time. A sad event which proved to unify community members in a celebration of Mandela - a reminder of the fight undertaken against apartheid and what this means to the local community.



- 2.20 Partnership work and funding from the area committee enabled a roller disco to be held in the Chapeltown area at the Mandela Centre on bonfire night. This proved popular once again and worked effectively as a diversionary activity to prevent crime and any anti-social behaviour in the community on this night. The event attracted ninety four young people in total. Approximately half of those that attended participated in the roller skating element of the evening. Chapel Allerton Neighbourhood policing team fed back that Chapeltown remained quiet in terms of policing resources and only experienced a few minor issues relating to firework safety /Anti-social behaviour. Approximately half of those that attended were taken home safely by minibus. School age children were asked to leave by half past ten following feedback from parents the previous year. Positive feedback was given to staff on the evening from young people whom expressed that the event was enjoyable and they were pleased it was taking place.
- 2.21 Work continues in dealing with derelict buildings in the area to minimise the disruption caused to the community. Secure fencing has now been put around the old Sikh temple on Chapeltown Road to ensure the building remains safe and secure. Work is also on-going to ensure progress is made towards the future regeneration of this building. Work on keeping the area environmentally sound continues. Removal of a bollard on Oak Road leading to better access is progressing. This should be finalised within the next few weeks. The progress on development of the Jyoti and mobile site continues to be chased up with the owners.
- 2.22 Young People and Youth Development achievements and challenges in the Chapeltown and Meanwood areas.**
- 2.23 Both the voluntary and statutory sectors provide a range of activities and outreach work in the priority neighbourhood areas. A range of consultation with both partner agencies and a forum for young people is being developed to ensure funding is spent efficiently and effectively with full community consultation. The new structure of the youth service is in place now and partnership work is being undertaken with both the statutory and voluntary sector to provide both universal and targeted provision for young people. Revised activity programmes were developed for the Chapel Allerton and Moortown wards, which commenced early in the New Year.
- 2.24 A range of provisions are being provided including structured activities; targeted outreach and mobile provision via a youth work bus. This work links into the NIP priorities and through community safety work identified at tasking and anti-social behaviour meetings (ASB) meetings. Outreach work takes places twice a week now in the Stonegates area and Shelobrokes areas of Chapeltown following issues identified through tasking and partnership work. Groups have now been set up by both voluntary and statutory partners to support vulnerable young women. Resources have also now been put into the Meanwood area to support activities held at Stainbeck Church for young people.
- 2.25 Work continues with voluntary sector partners to assist them to secure and sustain their services within the current commissioning and financial environment. The Chapeltown and Harehills youth forum has now been formed and is in the earliest stages of its development. Two meetings have been held to date. This

piece of work proves challenging but with some hard work and clear direction being put in place should provide a useful forum for partners to work together on youth provision. This will ensure that the most vulnerable young people are identified and worked with to maximise their potential.

## **2.26 Chapelton Cultural Quarter**

2.27 Work in developing the Chapelton Cultural Quarter (CCQ) is now progressing with key representatives from the West Indian Centre; Northern School of Contemporary Dance; UNITY; Wesley Holiness Church; RJC Dance and regeneration colleagues fully on board. The project is looking to consolidate the activities of the Leeds West Indian Centre and aspects of the current Mandela Centre as well as the Carnival Committee. The intention is to offer the use of an extended building on the Mandela Centre site. The project wants to establish a sustainable community hub with artistic, cultural and educational scope with a particular, but not exclusive emphasis on black artistic talent. The hub will provide opportunities to attend affordable community, inspired artistic and creative events as well as educational programs.

2.28 A memorandum of understanding has now been drawn up and agreed by all partnership agencies. This document outlines the specific roles and responsibilities of each partner. A draft job description is been developed and will be completed by the beginning of February. Initially recruitment for a project manager will be for on a voluntary basis. As the project develops potentially a permanent post will be created. Research is being undertaken to secure funding for the project. RJC Dance has submitted a funding application to the Arts Council for a new sprung dance floor with a seating area.

## **2.29 Social Housing Investment and Regeneration**

2.30 Chapelton Achievements and Challenges:

2.31 The Chapelton housing investment strategy is continues to be undertaken with key housing providers and partner agencies to maximise suitable housing provision in the area. A seminar was held in October to give feedback to staff at ground floor level and get an update on their perspective. Key issues identified by staff that are now been worked on include:

- Further localised work with partners to reduce issues of poverty.
- Marketing and localised work on mutual exchange seeks to identify what gives people the incentive and motivation to do a home swap. Localised events to promote mutual exchange and increase take up and identify how to maximise this are now been undertaken. There is an increased demand locally for one bed properties, but lack of supply.

## **2.32 Environmental issues: - Meanwood Neighbourhood Management priorities, achievements and challenges**

2.33 Environmental issues within Meanwood continue to improve. There are, however, still significant issues with rubbish dumping and fly tipping within the Beckhills

area which are being worked on by the locality team. A hotspot team from the locality department now works with the probation service from Beckhill House on a Friday afternoon with people on community service clearing up areas on the Beckhills estate.

- 2.34 Work on the long awaited regeneration of the Beckhills Estate is now starting to progress. A plan to clear two sites, develop new social housing and a new play area has been drafted by the regeneration team. The Neighbourhood Manager, partner agencies and the locality team are working together to ensure the plans are being linked closely to the priority neighbourhood issues. These include prevention of crime, anti-social behaviour, health and environmental issues. An initial consultation has been held at the Meanwood Seven Estates Management meeting. Further engagement with local residents will be undertaken at the next Meanwood Community Leadership team meeting (CLT) in late January. Following this a full consultation plan to ensure total community engagement is being developed. This includes holding a specific workshop with young people living in the Meanwood area to get their views on their recreational needs.

### **2.35 Focus for the next period**

- 2.36 In addition to the continuation of the projects highlighted within the report and included in the neighbourhood action plans appended, work for the coming period will be to focusing on assessing the needs and priorities for other parts of the Inner North East.
- 2.37 Historically the Queenshills Estate has been part of the Moor Allerton Partnership and actions are included in the neighborhood improvement plans for Inner North East. As updated at the December Area Committee meeting, preliminary work has been undertaken in these two areas to identify priorities, This has included undertaking a postcode audit of users of the Moor Allerton facilities to review access by people from the Queenshills estate and identify what further resources are needed. One of the issues identified is a lack of activities for young people in the Brackenwood area. In order to address this, a youth club is going to be set up at Brackenwood Community centre. There is also going to be a multi-agency day of action targeting burglary on the Brackenwoods estate as statistics show that this is a key issue in the area. A full 2014/15 NIP for the Brackenwoods and Queenshills will be presented to March Area Committee for approval. This will be one of the priorities of the Area Officer over the coming months The Brackenwoods Estate in Roundhay, whilst not falling into the bottom 10% most deprived, has challenges on crime, anti-social behavior, unemployment that would benefit from a neighbourhood management approach. Again this will be a prioritised locally over the coming months.
- 2.38 In developing actions for the wider area the Neighbourhood Manager will consult with members through ward meetings to develop action plans and present them to a future Area Committee meeting for approval.

## **3 Corporate Considerations**

### **3.1 Consultation and Engagement Overview and Development**

- 3.1.1 Meanwood/Seven Estates and Chapeltown.
- 3.1.2 Community consultation of engagement continues through a variety of partnership meetings and the through the Community Leadership team in Meanwood. In order to maximise input of all partners and local residents a new approach to community engagement is being looked at for the priority neighbourhood areas, in line with the revised structure and procedural changes of the area committee.
- 3.1.3 Meanwood/Seven Estates current consultation.
- 3.1.4 Consultation and engagement is on-going through liaison with community groups as well as the Meanwood Seven Estates management meeting. Two Community Leadership Team meetings were scheduled, one in September and another is to take place in late January. Work is on-going to recruit new members to this group. A drop in session for local residents to raise issues and receive support from the Neighbourhood Manager is going to be held every two weeks at Stainbeck Church community café.
- 3.1.5 Chapeltown
- 3.1.6 Developing a Community Leadership Team in the area has proved to be a challenge. Work is now under way with The Chapeltown Community Development Trust (CDT) to develop a community leadership team. Given the current issues and challenging needs of the area a bottom up approach is going to be taken to develop this forum.
- 3.1.7 The Chapel Allerton Community First panel
- 3.1.8 As mentioned in an earlier report the Community first panel continues to work well using the allocated funding provided for Chapel Allerton by the Community Development Foundation (CDF). There has been a good selection of applications received this year and all the money has been spent from this current financial year. Successful projects receiving funding included: Apna Sports Group; Irish Arts Foundation; Meanwood Valley Baptist Church working with InterAct; Yorkshire Adabee Arts Forum; Impact Sports & Art; BHI identity project; Feel Good Factor Roots project.

### **3.2 Equality and Diversity / Cohesion and Integration**

- 3.2.1 Equality and Diversity are monitored through the NIP's and in identifying inequalities and looking to resolve associated issues. This information forms a crucial part of all work in priority neighbourhoods.

### **3.3 Council policies and City Priorities**

- 3.3.1 The work links directly to overall city wide plans through The Best Council

### **3.4 Resources and value for money**

- 3.4.1 The work here looks to streamline existing resources, creating an integrated approach to issues with associated improvements in value for money.

### **3.5 Legal Implications, Access to Information and Call In**

3.5.1 Not applicable in this instance

### **3.6 Risk Management**

3.6.1 Not applicable in this instance.

## **4 Conclusions**

4.1 Work being taken in the priority neighbourhoods is making steady progress. Actions in the more challenging parts of Roundhay and Moortown wards now needs to be focused on, and partnerships developed to tackle this. This will form part of the basis for the work programme of the Neighbourhood Manager over the future period.

## **5 Recommendations**

5.1 The Area Committee are asked to:

- Note the content of this report;
- Note the new priorities identified for the Chapeltown and Meanwood 7 Estates, actions and initiatives developed;
- Contribute to the development of actions to address issues in priority Neighbourhoods in the Moortown and Roundhay wards and report back to future meetings.

## **6 Background documents<sup>1</sup>**

6.1 None

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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**Meanwood  
Neighbourhood Improvement Action Plan**



**2013-14**

**East & North East Area Support Team**

Contact: Kath Wood  
Tel: 0113 3367634  
Email: [Kath.wood@leeds.gov.uk](mailto:Kath.wood@leeds.gov.uk)

## Identified Priorities

### 1. **Development and Regeneration of the Beckhill estate**

Ensure effective consultation on the redevelopment of the Beckhill Estate, to ensure community feedback has an impact on the final regeneration plan

### **Environmental Issues within all the Meanwood seven estates areas**

2. Improve the look of the Meanwood "7 Estates" and develop a sense of pride in the area. Continue to improve the environment, addressing in particular fly tipping and waste issues and green space provision in the area is improved and maintained

### 3. **Community Safety**

Maintain and improve community safety, in particular relating to acquisitive crime and community disorders

### 4. **Young people and community safety :**

Provide positive activities to engage children and young people in positive activities.

### **Community Engagement**

5. Maximise community engagement within the area through development of a community leadership team (CLT)

Ensure effective engagement and involvement in with vulnerable families within the Meanwood Estates

### 6. **Employment and training**

**NEET Employment opportunities and training:** Reduce NEET and persistent Absenteeism rates. Maximise employability and training opportunities for young people aged 16-24 years of age. Include within this looking at whether there is a need to further develop for a localised scheme to support young people with pre-employability skills

### **Adults**

Maximise employment and training opportunities for adults bearing in mind their individual needs, limitations and family commitments



**7. Health and Wellbeing** maintain the mental and physical health and wellbeing of residents of all ages  
Continue the work of the Alcohol awareness project

### **8. Anti-poverty Strategy**

Reduce Incapacity, Lone Parent and JSA claimants in this area. Include a range of support and guidance on benefits, to ensure the people are fully aware and prepared for the changes the welfare reform brings. Ensure people have the right access to full benefits and aim gain support to reduce dependency. Address employability in the Meanwood area and promote job opportunities, training and building confidence. Reduce the number of households in work benefits.

- Assess and address poverty issues of working and non-working families and single people of all ages within the Meanwood
- Ensure provision for digital inclusion within these objectives
- Debt and loan sharks-work with partners to address issues arising from debt and loan sharking

## **Action Plan**

**1 Regeneration** Ensure effective consultation on the redevelopment of the Beck hill Estate, to ensure community feedback has an impact on the final regeneration plan

### **2 Environmental Issues within all the Meanwood seven estates areas**

Improve the look of the Meanwood "7 Estates" and develop a sense of pride in the area. Continue to improve the environment, addressing in particular fly tipping and waste issues and green space provision in the area is improved and maintained

<b>Contributing Work stream / Action</b>	<b>Timescale</b>	<b>RAG</b>	<b>Lead Organisation</b>	<b>Progress, Outcomes and Measures</b>
<b>Reduce waste deposition issues in Meanwood</b>				
Monitor Grime hotspots through ward tasking to monitor hotspot areas.	On-going	A	6 weekly meetings per annum	This is in progress and monitored regularly by LCC AMT and Partners
Ensure that Environmental and waste issues are considered in the planning for the regeneration on the Beckhills estates	November 2013- On going(long term project lasting up to three years)	A	Regeneration	This is in progress. Initial meetings have taken place with regeneration and the locality team and they are feeding into the regeneration plan. The outcomes will be measured by the final plan of regeneration with evidence of input
Monitor condition of streets in priority areas and ensure regular contact with LCC Street scene to tackle issues	On-going through CLT and BIG	A	ENE AMT	This is on-going and progress is being made. The outcomes are monitored and demonstrated by the Improvements in Street scene NI 195 ratings
Monitor litter picking and tree cutting on Beckhill estate	On-going	A	LCC AMT	On-going but situation improving here.

Monitor as still fly tipping in area, to be targeted by ENEHL and LCC EAT	May 2013 on-going	A	ENEHL / LCC EAT	On-going
Advertise the results of successful enforcement actions in the Meanwood area through flyers and leaflets.	On-going	A	LCC EAT / LCC AMT	Complete and on going
Work to integrate Leeds Fed land into the curtilage of a property to remove an identified tipping site in alley way near Stonegate Gardens	Initially stalled but started in November 2013	A	Leeds Fed	In progress with Leeds federated, funding being sought for suitable fencing
Improvement to former playground site to the rear of terraces on Beckhill Approach identified fly tipping spot. Progress to agree proposal to landscape and remove this space to improve the area.	On-going	A	ENEHL	Progressing: Funding approved and on-going from ENE Area Panel, to be delivered by Groundwork
<p>Ensure effective consultation on the redevelopment of the Beck hill Estate, to ensure community feedback has an impact on the final regeneration plan. This includes ensuring:</p> <ul style="list-style-type: none"> <li>• Feedback/Engagement to the plan from:</li> <li>• Community members/Local Residents</li> <li>• Young People and the youth service statutory and voluntary</li> <li>• Housing</li> <li>• Locality Team to take account of Environmental issues</li> <li>• West Yorkshire police and Community Safety</li> </ul>	<p>October 2013 – o-going</p> <p>Initial consultation –Oct - December 2013 with partners; community consultation from February 2014 -</p>	A	LCC Regeneration; Young people's services; Councillors; CLTS; Local residents; Housing Leeds; Housing associations.	In progress. A consultation plan is being developed and will commence from February 2014. Two days of action are taking place between February and March with partner agencies to kick off this consultation. Outcomes of consultation will be shown attendance the final regeneration plan

### 3. Community Safety

Maintain and improve community safety, in particular relating to acquisitive crime and community disorders

### 4. Young people and community safety and community Engagement

Provide positive activities to engage children and young people in positive activities

Contributing Work stream / Action	Timescale	RAG		
<p><b>Continue to improve the Community safety aspects, in particular relating to acquisitive crimes and community disorders</b></p>				
<p>Develop targeted action plan for nominal and operate with local partners to take enforcement action</p>	<p>on-going</p>	<p>A</p>	<p>LCC ; Young people’s services; Councillors; CLTS; Local residents; Housing Leeds; Housing associations</p>	<p>In progress reviewed at tasking meetings. Outcomes shown by Levels of ASB recorded; evidence of improvements;</p>
<p>Review provision of services and activities for children and young people in the area. Undertake this by holding seminar for youth work providers in the area</p>	<p>October2013</p>	<p>A</p>	<p>Voluntary and Statutory youth services and Children’s Services</p>	<p>New timetable of events and priorities set.</p>
<p>Link peripheral nominal to local youth activity being developed through the Youth Activities section</p>	<p>On-going via tasking</p>	<p>A</p>	<p>Voluntary and Statutory youth services and Children’s Services</p>	<p>In progress: new timetable of events and priorities set</p>

Action plan for ASB Nominal mirrored on CA approach developed and being implemented for Stone gate estate.	On-going outreach project now up and running in Stone gates via Youth Service Jan 2014	A	LCC ; Young people's services; Councillors; CLTS; Local residents; Housing Leeds; Housing associations	ASB levels; feedback from partners.
Incorporate new partners into the ASB Meetings for the ward to develop this into a "Guidance, Challenge and Support (GCS)" meeting rather than just punitive action and to make sure that activities of support and more punitive responses are complimentary	On-going from September 2013 – membership reviewed again December 2013	A	LCC ; Young people's services; Councillors; CLTS; Local residents; Housing Leeds; Housing associations	Attendance at meeting; outcomes achieved
<b>Reduce acquisitive crime</b>				
Target perpetrators of acquisitive crime for ASB initiatives to deter offending including work with tenancy enforcement and ASB ward group as appropriate	On-going	A	Probation; Families first; youth services; housing offices/associations.	In progress Crime/ASB levels
Run operations to identified hot spots to target victims and potential victims, raise awareness and provide target hardening where possible	On-going	A	LCC ; Young people's services; Councillors; CLTS; Local residents; Housing Leeds; Housing associations	In progress operations and their actions taken – on-going
Monitor the statistics regarding Acquisitive Crime through Neighbourhood tasking	On-going	A	West Yorkshire police/community safety officer	Stats results

Funding agreed to continue and expand the Burglary Reduction Initiative in this area £50K	On-going	A	WYP/Community Safety Officer	On-going
Incorporate new partners into the ASB Meetings for the ward to develop this into a "Guidance, Challenge and Support (GCS)" meeting rather than just punitive action and to make sure that activities of support and more punitive responses are complimentary	Under review new meeting/reporting structures to commence Jan/Feb 2014	A	Voluntary and stat partners from housing ASB; Environmental; youth service; Children's Services.	Attendance levels and outcomes
<b><u>Improve public confidence</u></b>				
Gating projects and improvements to streetscape will have positive impact over public confidence as outlined in sections above.	On-going	A	Voluntary and stat partners from housing ASB; Environmental; youth service; Children's Services; Police	In progress and on-going
Improved information about activities and communication with local partners through operations	On-going	A	Via Tasking with housing and other associated agencies.	In progress tasking every six weeks.
Develop an Anti-loan shark process in the Meanwood area, training for front line staff and developing a no cold calling zone in the area	In motion	G	Via Meanwood Seven Estates	In progress - monitoring of loan shark reduction
<b><u>Young People: Increase</u></b>				

<b>the activities on offer for young people in Meanwood</b>				
Review the provision and accommodation at Beck hill house. Look at the feasibility of setting up a hub for the local community. Evaluate and consult on what services are required by community members. Negotiate with ENE about redecorating and restructuring Beckhill house, and drawing up service level agreement.	Development of hub in progress via employment and skills meetings for Chapeltown and Meanwood	A	Via CLT;Partner agencies; through employment and skills work	In progress, this will link to the wider consultation on regeneration. To be measured by the result of consultation and action taken following this.
Youth Services to act as lead partner in ensuring that cross ward activities are still available for all young people	December 2013 – New programme commences January 2014	A	Statutory and Voluntary Youth Service.	In progress. To be monitored by attendance at sessions and feedback from young people
Target activities between WYP and Youth Services to target individuals at risk of taking part in ASB with other activities	On-going	A	Youth service and voluntary sector partners	In progress activities provided and their success
Continue to develop sessions through Interact Churches project at Steinbeck Church, working with young people from a wide age range to improve confidence through	On-going – resources at Monday night session increased from December 2013	A		In progress. Youth Service has put in an extra resource to these sessions. The monitoring is done via Attendance at sessions and feedback from partners and young

activities				people. To date up to 60 young people a week attend.
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### 5. Increasing community engagement, volunteering and involvement in with vulnerable families in Meanwood

Contributing Work stream / Action	Timescale	RAG	Lead Organisation	Progress, Outcomes and Measures
<b>Engage effectively with Meanwood community</b>				
Initiating a Network for the Meanwood area – informal engagement methods	Commence Sept 2012 - on-going	A	ENEHL Partnerships Team	In progress. Drop in session at community café being started every other Thursday; CLT developing.
Set up Meanwood CLT and commence role within the area and recruit new members	Commenced Sep 2013 and on going	A	LCC AST	First meeting Sep 24; next meeting 27 <sup>th</sup> January.
Work with ENEHL Area Panel identifying projects and funding opportunities within Meanwood	On-going	A	Housing Leeds Partnerships Team	In progress: meeting held with community engagement officer covering chapel Allerton and Moortown wards.
Strengthen walkabouts with residents in Meanwood area and start identifying lead individuals within community to act as local champions	Commence Aug 2012 and on-going	A	Partnerships Team	In progress. Two walk about completed one on Beckhills and one on Stonegates in last two months. Two days of action planned for February and March 2014
Working to re-launch the Potternewton TRA group and to improve membership and attendance at meetings	Summer 2012 - on-going	A	Housing Leeds Partnerships Team	Initial meeting with community engagement officer held to develop.
Awaiting the distribution of the Families First data set and then to target through cluster and GCS meetings	Sept 2012 – onwards	A	Networks	Monitored as part of data set.
Look at new strategy for community engagement linking in with changes to LCC and structure and introduction of Community Councils	Jan 2014 onwards	A	All partners and community take lead from area management team	On-going



**6&8 Maximise Employability for young people Reduction of NEETS and link to work on anti-poverty strategy.**

- Adults
- Young people
- Focus on Adults working as well as those unemployed, including tacking families working but still in poverty.

Contributing Work stream / Action	RAG	Timescale	Lead Organisations	Progress, Outcomes and Measures
<b>New Actions and Activities 2013-2104</b>				
<b>Maximise Employment opportunities in Meanwood Seven Estates area and address pre-employability skills issues in the local area</b>				
Hold a series of partnership events to maximise employability and training for 16-24 years olds in the Cluster area(events covering the CHESS and NETWORKS AREAS	A	October 2013 – April 2015	LCC area management; IGEN; Children’s services; youth service stat and voluntary sector third sector	First meeting occurred and action plan in development. Next meeting January 27 <sup>th</sup>
Increase the number of people in work, accessing support with this and accessing training/ apprenticeships aged 16-24 years of age and reduce NEETS	A		LCC area management; IGEN; Children’s services; youth service stat and voluntary sector third sector	On-going
<p><b>Communication of support/services available</b>            Up to date and accessible information on employment and training support services available</p> <ul style="list-style-type: none"> <li>• Leeds Pathways website to be updated to include a link to each area. This needs to include LG’s mapping information.</li> </ul> Clear communication required on who is doing what	A		IGEN; Children’s services; youth service stat and voluntary sector third sector	Feedback from partners and uptake –on-going
<p><b>NEET tracking issues</b></p> NEET CALL CENTRE RING ROUND. Has worked well (This is a common (script offering real live vacancies/opportunities. Can more	A		Statutory and Voluntary Sector partners	In progress NEET levels – on-going

partners support this. How do we know who we are not engaging with?				
<b>NEET tracking issues</b> NEET CALL CENTRE RING ROUND. Has worked well (This is a common (script offering real live vacancies/opportunities. Can more partners support this? How do we know who we are not engaging with	A		IGEN; Children's services; youth service stat and voluntary sector third sector	NEET levels – on-going
<b>Mental health/vulnerability issues</b> Significant increase in mental health issues, health support service/ensure clear links presenting themselves in Schools	A		IGEN; Children's services; youth service stat and voluntary sector third sector	Feedback from partners; customers
<b>Mentoring expand mentoring service</b> <ul style="list-style-type: none"> <li>• The Set for success mentoring project has been very successful this needs expanding further. Its currently funded through the youth contract but we need to look at expanding it further</li> <li>• Need Sustained Engagement.</li> <li>• YP need a long term PA and mentor, the two roles are not interchangeable.</li> <li>• Look at using students from university as mentors, especially if they have been through the experience and through the system.</li> </ul>	A		IGEN; Children's services; youth service stat and voluntary sector third sector	Progress to be discussed further at next partnership meeting end of January.

<b>City Wide initiatives and funding</b> there is a need to utilise the new Head Start funding through the Leeds Region (£1.2million for Leeds) to maximum effect for 18-24 year olds.(for 18-24 year olds who have been with JC for 6-9 months before they mandated to the work programme	A		IGEN; Children's services; youth service stat and voluntary sector third sector	In progress take up of funding; initiatives developed
<ol style="list-style-type: none"> <li>1. <b>Apprenticeships Issues</b> Increase marketing and access to apprenticeships for 18-24 year olds</li> <li>2. Apprenticeship hub doing well on employer engagement front but struggling to recruit 18-24 year old learners.</li> <li>3. BIG apprenticeship event taken place in Pudsey need to work with NICK to market this within ENE</li> <li>4. Apprenticeships need to be marketed to parents as a positive option</li> </ol>	A		IGEN; Children's services; youth service stat and voluntary sector third sector	In progress: monitor by take up of apprentices
<b>CRB/Convictions/Barriers</b> Need Earlier DPS checks before young people move forward with applications to colleges .Leeds city College can support more appropriate from potential learners with convictions by referring them to appropriate	A		IGEN; Children's services; youth service stat and voluntary sector third sector	In progress monitor by feedback from partners and customers
<b>Gain Feedback from young people:</b> Need to get feedback from young people about what jobs they want and what jobs they don't want. Need to present young people with what their realistic options are	A		IGEN; Children's services; youth service stat and voluntary sector third sector	In progress consultation results and their impact

Contributing Work stream / Action	Timescale	RAG	Lead Organisation	Progress, outcomes and measures
<b>Develop initiatives through the Meanwood Seven Estates group to improve school attendance</b>				
<b>On-going initiatives</b>				

Schools to identify those people who suffer from poor attendance and target through internal structures, attendance team and also through challenge and support group.	on-going	A	Children's Services / ENE AMT	Ingoing. Significantly improving links between school behaviour, out of school behaviour and resolution of family issues.
Partners to inform and information share with schools about pupils who are creating ASB in their locality. It has been identified that many of these have attendance issues and partners can resolve these.	on-going	A	Children's Services / ENE AMT	On-going and very successful.
Link in attendance with Challenge and Support, utilise local services to intervene in certain situations to reduce numbers.	On-going	A	LCC AMT	On-going Attendance linked to Guidance, Challenge and Support
NEET Sweep to take place on all those identified as NEET or where status is Not Known have been contacted and visited at their homes and status updates taken place and advertising of Connexions Service taken place	On-going	A	IGEN	On-going all visited. To be repeated with local agency support.
Connexions to start a weekly session at the Beckhill House linking in with schools and Leeds Youth Services	On-going	A	IGEN / Connexions / Children's Services	In place and on-going. Proving very successful and linking in with local agencies to refer young people (and families) down to. On-going and proving successful.
IGEN in place on Challenge and Support group and referrals being made to them for NEET young people engaged in anti-social activity.	On-going	A	IGEN / LCC AMT / Children's Services	In place and working effectively, referrals continually being submitted.
Develop job Shop at Carr Manor School	December 2013 -	A	IGEN/Children's Services	In progress aim: to get students job ready before school and provide service for adults as well.

## 7. Maintain and improve wellbeing in middle aged and older adults

Contributing Work stream / Action	Timescale	RAG	Lead Organisation	Progress, outcomes and measures
<b><u>Cancer Mortality Issues</u></b>				
Promote the smoke free homes initiative in the Meanwood Area. All to have literature regarding smoke free homes in centres and actively promote to customers	Feb 2011 on-going	A	Public Health - LCC, Children's Centres, Primary School, ENEHL	In progress, monitoring by stats on health and smoking
Promote local smoke cessation services, To identify and promote the services through existing frontline staff in Meanwood for them to promote to their customers	Feb 2011 on-going	A	Public Health – LCC / All partners	In progress, monitoring by stats on attendance at these sessions
<b><u>Promote healthy lifestyles</u></b>				
Public Health, LCC commission Zest to deliver specific Health and well-being / healthy living activity in the Meanwood area which includes: <ul style="list-style-type: none"> <li>Local level Cook for life courses</li> <li>Local level physical activity sessions</li> <li>Signposting and referral through to services</li> </ul> Work around emotional health and well-being and broader determinants of health	March 2013	G	Zest	Complete and on-going attendance at activities and increase in health and wellbeing in the area
Develop programme of work to tackle alcohol and its impacts locally	Sept 2013 – on-going	A	Public Health, LCC	In progress: level of alcoholism in the area
Increase capacity , skills and confidence of frontline workers to support members of the community to make healthy lifestyle choices: <ul style="list-style-type: none"> <li>Support professionals working in the Meanwood area to attend 'Health is Everyone's Business training</li> </ul>	Oct 2013		Public Health, LCC	Attendance on the course and improvement in health of individuals
Take a targeted approach to engaging local families whose	Jul – Aug 2013	G	Zest / Extended	Complete. Look at developing

children are eligible for Free School Meals in summer holiday healthy living activities			Services	similar initiative this year
Carry out mapping exercise of local mental health support available	January 2014	A	Mental health partners, voluntary and stat sector	To be progressed in next health awareness meeting
Maintain and improve the alcohol work project (£600) and the mental and physical health and wellbeing of residents of all ages	September to December 2013			Complete and on-going
Build capacity of Third Sector to deliver a Know It, Check It, Treat It lung health event in Meanwood	October 2013	G	Zest/Public Health	Complete, and successful. Look at doing another similar initiative.

#### **Financial Inclusion**

Third sector organisation, Feel Good Factor (FGF), commissioned by Public Health and Area Committee to develop a programme of work to engage and support most vulnerable residents in ENE Leeds around the Welfare Reforms.	Present -March 2014	G	FGF	On-going and in progress
Develop and distribute East area Financial Inclusion signposting leaflet	Sept 2013	G	Public Health, LCC / FGF	Completed monitoring on-going
Illegal money lending clip developed for use on Life channels in GP practices in the area. To disseminate CD / link more widely	By Dec 2013	G	Public Health, LCC	Completed monitoring, on-going

#### **Financial Inclusion**

Third sector organisation, Feel Good Factor (FGF), commissioned by Public Health and Area Committee to develop a programme of work to engage and support most vulnerable residents in ENE Leeds around the Welfare Reforms.	G	Present - March 2014	FGF	
Increase capacity of frontline staff to support their communities around financial inclusion: <ul style="list-style-type: none"> <li>Develop money budgeting resource and develop</li> </ul>		By Dec 2013	Public Health, LCC / Employment and skills, LCC	

<ul style="list-style-type: none"> <li>• Deliver launch event / training workshop</li> <li>• Make available small grants to support the delivery of these sessions in priority communities in East Leeds</li> </ul>				
Develop and distribute East area Financial Inclusion signposting leaflet	G	Sept 2013	Complete Public Health, LCC / FGF	
Illegal money lending clip developed for use on Life channels in GP practices in the area. To disseminate CD / link more widely	G	By Dec 2013	Complete Public Health, LCC	

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**Chapelton & Scott Hall  
Neighbourhood Improvement Action Plan**



**2013-2014**

**East & North East Area Management Team**

Contact: Kath Wood  
0113 336 7634  
Kath.wood@leeds.gov.uk

## Identified Priorities

### **1. Employment and Training:**

Maximise Employment opportunities in Chapeltown and address pre-employability skills issues in the local area. Key targets to include: Increase the number of people in work, accessing support with this and accessing training/ apprenticeships aged 16-24 years of age and reduces NEETS

Ensure effective employment support for adults and advice for working families still suffering from poverty.

### **2. Health and Wellbeing**

Improve the health and wellbeing of the Chapeltown & Scott Hall Community through the following sub actions:

- Infant Mortality – Develop programmes of work to contribute to addressing infant mortality locally update with minutes from meeting
- Financial Inclusion - Develop programmes of work to address poverty and promote financial inclusion locally
- Emotional HWB: Develop local activity to address emotional health and well-being, social isolation and to reduce stigma around this
- Healthy Living: Promote opportunities for individuals and families to engage in healthy living activity locally

### **3. Environmental issues:**

Target a reduction in waste issues in Chapeltown and Scott Hall include reduction in fly tipping.

### **4. Young People and Youth Development**

Sustain and develop services and maximise activities for you young people, working with voluntary and stator partners within the new structure and Commissioning agenda. Ensure the most vulnerable young people are captured and worked with through universal and targeted provision.

### **5. Community Safety and Community Cohesion**

Reduce community safety issues within the area, including a focus on gang prevention.

- Develop initiatives to promote and encourage community cohesion and prevent and reduce community tension
- Work with community members on key issues and buildings of concern.

### **6. Housing Investment and Regeneration**

- Develop and Progress the Chapel Town Housing Investment Strategy in order to maximise regeneration in the area and build and maintain confidence

## **7. Chapeltown Cultural Quarter**

Develop Chapeltown cultural quarter

## Action Plan

### 1. Maximise Employability for young people Reduction of NEETS and link to work on ant-poverty strategy.

- Adults
- Young people
- Focus on Adults working as well as those unemployed, including tacking families working but still in poverty.

Contributing Work stream / Action	RAG	Timescale	Lead Organisations	Progress, outcomes and measures
<b>New Actions and Activities 2013-2104</b>				
<b>Maximise Employment opportunities in Meanwood Seven Estates area and address pre-employability skills issues in the local area</b>				
Hold a series of partnership events to maximise employability and training for 16-24 years olds in the Cluster area(events covering the CHESS and NETWORKS AREAS	A	October 2013 – April 2015	LCC area management; IGEN; Children’s services; youth service stat and voluntary sector third sector	First meeting occurred and action plan in development.
Increase the number of people in work, accessing support with this and accessing training/ apprenticeships aged 16-24 years of age and reduce NEETS	A	October 2013 – April 2015	LCC area management; IGEN; Children’s services; youth service stat and voluntary sector third sector	In progress, stats on employments On-going
<p><b>Communication of support/services available</b> Up to date and accessible information on employment and training support services available</p> <ul style="list-style-type: none"> <li>• Leeds Pathways website to be updated to include a link to each area. This needs to include LG’s mapping information.</li> </ul> <p>Clear communication required on who is doing what</p> <p><b>NEET tracking issues</b></p> <p>NEET CALL CENTRE RING ROUND. Has worked well (This is a common (script offering real live</p>	A	October 2013 – April 2015	IGEN; Children’s services; youth service stat and voluntary sector third sector	In progress monitored by feedback from partners

vacancies/opportunities. Can more partners support this. How do we know who we are not engaging with?				
<b>NEET tracking issues</b> NEET CALL CENTRE RING ROUND. Has worked well (This is a common (script offering real live vacancies/opportunities. Can more partners support this. How do we know who we are not engaging with	A	October 2013 – April 2015	IGEN; Children's services; youth service stat and voluntary sector third sector	In progress outcomes =NEET levels
<b>Mental health/vulnerability issues</b> Significant increase in mental health issues, health support service/ensure clear links presenting themselves in Schools	A	October 2013 – April 2015	IGEN; Children's services; youth service stat and voluntary sector third sector	In progress+ Feedback from partners on-going
<b>Mentoring expand mentoring service</b> <ul style="list-style-type: none"> <li>The Set for success mentoring project has been very successful this needs expanding further. Its currently funded through the youth contract but we need to look at expanding it further</li> <li>Need Sustained Engagement.</li> <li>YP need a long term PA and mentor, the two roles are not interchangeable.</li> <li>Look at using students from university as mentors, especially if they have been through the experience and through the system.</li> </ul>	A	October 2013 – April 2015	IGEN; Children's services; youth service stat and voluntary sector third sector	In progress, monitoring via feedback; Statistics on attendance and outcomes – on-going

<p><b>City Wide initiatives and funding</b> there is a need to utilise the new Head Start funding through the Leeds Region (£1.2million for Leeds) to maximum effect for 18-24 year olds.(for 18-24 year olds who have been with JC for 6-9 months before they mandated to the work programme</p>		October 2013 – April 2015	IGEN; Children’s services; youth service stat and voluntary sector third sector	
<p><b>3. apprenticeships Issues</b> Increase marketing and access to apprenticeships for 18-24 year olds</p> <p>4. Apprenticeship hub doing well on employer engagement front but struggling to recruit 18-24 year old learners.</p> <p>5. BIG apprenticeship event taken place in Pudsey need to work with NICK to market this within ENE</p> <p>6. Apprenticeships need to be marketed to parents as a positive option</p>		October 2013 – April 2015	IGEN; Children’s services; youth service stat and voluntary sector third sector	In progress monitored via uptake of apprentices.
<p><b>CRB/Convictions/Barriers</b> Need Earlier DPS checks before young people move forward with applications to colleges .Leeds city College can support more appropriate from potential learners with convictions by referring them to appropriate</p>		October 2013 – April 2015	IGEN; Children’s services; youth service stat and voluntary sector third sector	Feedback from partners/stats from probation etc.
<p><b>Gain Feedback from young people:</b> Need to get feedback from young people about what jobs they want and what jobs they don’t want. Need to present young people with what their realistic options are</p>		October 2013 – April 2015	IGEN; Children’s services; youth service stat and voluntary sector third sector	Evidence of consultation and outcomes in - progress

<b>Previous but on-going work and activities</b>				
<p>Unity housing: provide range of support services around employability and employment. Continue to monitor the success of these and identify any gaps. Look to increase the UNITY Employment Team to support ENEHL customers and provide a focus for training in this area by match funding a support post with UNITY HA</p> <p>Outreach Worker in promoting the role of the Job Shop in addition to the Tenants into work scheme which Unity is operating again.</p> <p>UNITY Enterprise / St ERDF funding bid for new enterprise worker and centres within Chapeltown. Bid will provide new business incubator units and local expertise in setting up news businesses.</p>	G	April 2011 – on-going	UNITY	<p>Complete –and on-going funding bid submitted and awaiting outcome. Bid to ERDF was successful awaiting contract signoff by our Board. Hoping to commence refurbishment in September and complete by 31 March 2014.</p> <p>Unity Employment Services continue to offer support and advice to tenants and local people. By the end of last financial year 2012/2013 13 35 people into work, 36 into training and 14 into voluntary work. This financial year 10 have gained employment, 5 commenced training and 3 secured voluntary work.</p>
Continue and Monitor the progress of the Employment and Skills support provided via Housing Leeds. This service provides refers tenants via sign up and provide a link through sign up and Annual Tenancy Visits.	A	June 2012 - On-going	LCC AMT / ENEHL / Employment and Skills	Now in operation continue to monitor the outcomes
<p><b>Employment for adults with and without families</b> Look at feasibility of developing sourcing funding and setting up pre-employability work with adults to help get them into work</p>	A	January 2014 – July	Via Chapeltown Management team and partner agencies	To be discussed at next employment partnership meeting and Local management team meeting.
<b>Digital inclusion</b> Review access to internet and computers for all ages in the area and provide localised sharing facility for people to access the web where necessary	A	November 2013 – April 2014	Feel good factor; BHI; unity; Leeds Housing	In progress initial meetings held.
Re'new –Monitor taster sessions in construction for 16+, 4 week placements with 3 days in employment and CSCS paid for. £50 one off payment upon gaining employment. 120 places available	G	July 2012	Re'new and All agencies	On going
Promote the work of Learn direct in the local area and	G	On-going	LCC AST and ALL	On going

link in to agencies and VCS groups			Agencies	
Encourage uptake of the Pinnacle People offer of support around barriers into employment.	A	August 2012 and on-going	LCC AST	Have taken to Management Team and GCS and initiated some discussion around why uptake in this project is low, signed up a number of VCS organisations to allow them to make referrals. Need to improve uptake and number of referrals as the core offer is excellent.
Re'new – flexible support fund – 16+ age range and offering training in food hygiene, retail and a whole range of training courses.	G	On-going	Re'new	on-going
<b>Promote new business opportunities in Chapeltown</b>				
Continue Monitor the progress of the outreach service for new businesses and enterprise each week at the Reginald centre	G	on-going	Leeds Chamber of Commerce	On-going - Anecdotal measures, successful to date judged by number of start-up units occupied



## 2. To improve the health and wellbeing of the Chapeltown & Scott Hall Community

Contributing Work stream / Action	RAG	Timescale	Lead Organisation	Progress, outcomes and Measures
<b><u>Financial Inclusion</u></b>				
Third sector organisation, Feel Good Factor (FGF), commissioned by Public Health and Area Committee to develop a programme of work to engage and support most vulnerable residents in East of Leeds around the Welfare Reforms.	A	Present - March 2014	FGF	On-going
Increase capacity of frontline staff to support their communities around financial inclusion: <ul style="list-style-type: none"> <li>• Develop money budgeting resource and develop</li> <li>• Deliver launch event / training workshop</li> <li>• Make available small grants to support the delivery of these sessions in priority communities in East Leeds</li> </ul>	G	By Dec 2013	Public Health, LCC / Employment and skills, LCC	Complete and on-going
Develop and distribute East area Financial Inclusion signposting leaflet	G	Sept 2013	Public Health, LCC / FGF	In progress
Illegal money lending clip developed for use on Life channels in GP practices in the area. To disseminate CD / link more widely	G	By Dec 2013	Public Health, LCC	In Progress
Staff training on welfare reform within Chapeltown	G	July 2012 – Mar 2013	LCC AST / LCC Benefits	Training took place in July 2012 with second planned for September 2012
VCS training within Chapeltown to inform on the welfare reform	A	Sept 2012 – Mar 2013	LCC AST / LCC Benefits	Training session to be designed around this project to ensure that local VCS partners are aware of issues and know where to locally signpost people
Promote the literature and information around the welfare reform, look to include additional sites for support and guidance	A	Sept 2012 – on-going	LCC AST / LMT	Following training session look at sites such as Children’s Centres to base some of the information and guidance sessions.
Deliver Illegal Money Lending training to local housing staff to promote among the Chapeltown Community	G	July 2012	LCC AST / ENEHL / UNITY / Trading	Complete – monitor with Trading Standards to assist judging the

			Standards	need.
<b><u>Infant Mortality – Develop programmes of work to contribute to addressing infant mortality locally</u></b>				
On-going programme of work being delivered through Chapeltown Reducing Infant Mortality Demonstration Site steering group / action plan to narrow the gap in Infant Mortality rates. Action plan has been developed which addresses key risk areas for Infant Mortality identified nationally	G	On-going	Public Health, LCC	On-going
Implement targeted interventions to prevent SUDI (Sudden Unexpected Death in Infancy) <ul style="list-style-type: none"> <li>Promote Chapeltown Moses Basket Loan Scheme to frontline professionals working with service users in the Chapeltown area</li> </ul>	A	On-going until funds used	Public Health, LCC / Leopold Midwifery Team	On-going
Increase levels support and antenatal education available for father's / father's to be <ul style="list-style-type: none"> <li>Antenatal education CD for men</li> <li>Development of clip for use on local radio channels</li> <li>Clip to be put on CD and disseminated for use by frontline workers</li> </ul>	A	Dec 2013	Public Health, LCC	On-going
FGF to link commissioned Welfare Reforms activity (see above) into Chapeltown Reducing Infant Mortality Demonstration Site	A	Present – March 2014	Feel Good Factor	On-going
Chapeltown Children's Centre – Access point for Healthy Start Vitamins. On-going promotion of scheme	G	Sept 2010 - on-going	Chapeltown CC	Monitor uptake through Infant Mortality group – uptake improving although an on-going service.
<b><u>Healthy Living</u></b>				
Chapeltown Health and Well-being group to merge with Hare hills Healthy Living Group and joint partnership action plan to be developed and agreed	A	Oct 2013 - On-going	Public Health, LCC	On-going
Public Health commission FGF to deliver specific Health and well-being / healthy living activity in the Chapeltown area which includes: <ul style="list-style-type: none"> <li>Local level Cook for life courses</li> <li>Local level physical activity sessions</li> </ul>	A	March 2013	FGF	Complete

<ul style="list-style-type: none"> <li>• Signposting and referral through to services</li> </ul> Work around emotional health and well-being and broader determinants of health				
On-going engagement of families to the Change For Life project in Chapeltown	A	On-going	Public Health, LCC and all partners	In progress
Delivery of 'Got a cough get a check campaign' in inner East Leeds to raise awareness of signs and symptoms of lung cancer and increase early detection	A		Public Health, LCC / FGF	In progress
Deliver culturally appropriate cooking/healthy eating sessions for members of the South Asian and African Caribbean community who are diabetic, or at risk of diabetes	A	Aug 2013 onwards	Public Health/FGF	In progress
Develop Gym in Norman Hutchinson park	A	Aug 213 onwards	Groundwork; Connections; Unity; together housing; housing Leeds; parks and country LCC;	Gym up and running and attendance
Buslingthorpe Walk – vegetable and gardening project	G	June 2012 – onwards	LCC AST - BTCV	To be evaluated once complete.
FGF Community garden developed and funded from Community First. Project working with local people to engage and develop skills in gardening by working on gardening at the FGF building.	G	Sept – Oct 2012	FGF	To be evaluated once complete
<b><u>Emotional HWB</u></b>				
Positive Care Programme developing well, project looks to offer support to people who have identified themselves as having some mental health issues. Probation have completed a flyer of this publicity	G	Mar – Sept 2013	Touchstone	Evaluate following completion of project
BHI men's health event – linked to information above around the employment the BHI project engaged successfully with local males to look at needs, concerns and health issues. Work is continuing around many of these to identify barriers and look to signpost to organisations.	G	June 2012-on-going	BHI	Evaluation of event a success however will monitor to judge on-going success.

### 3. Target a reduction in waste issues in Chapeltown and Scott Hall

Contributing Work stream / Action	RAG	Timescale	Lead Organisation	Outcomes and Measures
<b>Environmental Improvement Zones</b>				
Monitor hot spots and coordinate activities through the Ward tasking meetings	A	On-going	ENE Locality Team/ LCC AST	Improvements in environment
Improve community awareness of waste removal services	A	On-going	ENE Locality Team/ LCC AST	Increased uptake of LA services
Complete clean up and community information exercises to target identified areas of concern.	A	On-going	ENE Locality Team/ LCC AST	Visible improvements in the environment following operations.
Monitor condition of streets in priority areas and ensure regular contact with LCC	A	On-going	ENE Locality Team/ LCC AST	Improvements in Street scene through Neighbourhood Index
Identify any private landlords who are consistently breaching Environmental legislation and target for EAT activity.	A	On-going	ENE Locality Team / LCC AST	In progress trialling approach taking place.
<b>Improvements to buildings and green spaces within Chapeltown</b>				
Create long term improvement to green space to rear of Hindu Temple Site, Chapel Road area	G	January 2011 – on-going	LCC AMT / Highways / LCC Planning Compliance / LCC EAT	Initial improvements under taken, reduction in fly tipping on site and improvements in ASB in locality. Works on-going to pursue land owners. Part of Free School development potentially
Create a long term plan for traffic issues on Chapel Road, un-adopted highway	A	Mar 2011 – on-going	LCC AMT / LCC Highways	Research and work being undertaken to identify options to reduce need to serve notice to owners of the land. On-going issue including redesign of highway and closing of pedestrian access. Costs to be identified and funding sought Sept 2012
Feel Good Factor – Garden Project – Improvement to the garden in Louis Street and engagement, training and volunteering from local people	A	September 2012 – January 2013	Feel Good Factor	In progress to be evaluated once complete.
Jyoti and other buildings of safety ensure progression of their regeneration in order to improve environment and	A	June 2013 - _On-going	Building Services/Ward Councillors (where necessary)/Owners of buildings	Improvement in environment

community development				
Old Sikh temple Chapeltown road address community safety and regeneration issues raised by community members.	A	May 2013-onwards	Enforcement/regeneration/owners of buildings.	Meeting set up with residents and councillors to address issues and inform of developments with Old Sikh temple and planters on chapel town road.
<b>Improvements to Chapeltown Road</b>				
Work with planning enforcement to take action against owners of buildings and land around Chapeltown. A number of notices are being served in Sept / Oct 2010 in particular against the owners of the Mobil and Jyoti sites which have been identified and prioritised as issues.	A	Commenced Apr 2010 now on-going	LCC Planning / LCC Regeneration	Jyoti has been served with a Completion Notice and intends to continue with extension works, Mobile has been served with a section 215 notice and will be prosecuted unless works completed to an acceptable standard. Old Gurdwara and Hindu temple sites to be targeted through Planning Enforcement to further improve the aesthetics of this area of Chapeltown Road. <u>Mobile is now complete, remainder in progress.</u> Work has commenced on Jyoti. Regeneration and enforcement working on this. Issues with windows they want to fit that are not within the design of the area.
Monitoring of street condition and WYPS to complete improvements and sweeps as identified and required.	A	on-going	ENE Env Locality Team and All Agencies	Improved aesthetic on Chapeltown road.

- 4. Sustain and develop services and maximise activities for you young people, working with voluntary and statutory partners within the new structure and Commissioning agenda
- 5. Develop initiatives to promote and encourage community cohesion and prevent and reduce community tension

Contributing Work stream / Action	RAG	Timescale	Lead Organisation	Progress, outcomes and measures
<b>Community disorders and Anti-Social Behaviour</b>				
Develop ASB meeting further to incorporate a "Guidance, Challenge and Support" element by developing links with schools, Children's Centres and Social Services	A	On-going	Education Leeds / LCC AMT / WYP	On-going, have engaged with Safer Schools officers, Children's Centres and some elements of social services. Will strengthen further as team develops. Measure through successful interventions and partners feedback. Partially complete but development continues on going. This meeting has been reviewed and is due to be re-launched in February 2014
Target ASB hotspots as identified through Tasking intelligence and community feedback through Neighbourhood Tasking	A	On-going	LCC AMT / WYP	On-going: historical hot spots such as The Granges, Nassau place have seen a decrease in reports of ASB since the implementation of Leeds Watch CCTV cameras. Two key hot spots that have been targeted with a multi-agency approach have been The Sholebrokes area and around Chapel Road( old Sikh temple) Both areas have seen a significant improvement in reports of ASB – Several individuals have been identified in the Sholebrokes area and a number have been given anti-social behaviour contracts and asbo warnings
Target hot spots and seasonal issues with operation Champion partnership operations to increase confidence and reduce disorders	A	On-going	LCC / AMT	Multi agency days of action have taken place in The Sholebrookes area
For youth Service to undertake outreach work in the Sheolbrokes area once to twice a week to target ASB in the area	A	On-going	LCC	ASB via tasking meetings.
Projects put in place around engagement with Young People over the Bonfire Night Period, engagement event attracted over 230 young people and greatly reduced issues during this period.	G	Nov 2013	LCC AMT / CYDC / WYP / Children's Services / Safer Leeds	A roller ball disco took place at The Mandela Centre on November 5 <sup>th</sup> in partnership with Free2Bme . The event was successful and attracted 96 young persons, Ward Councillors, Proceeds of Crime Funding, Chess and Networks clusters funded the project. West Yorkshire police reported reduced activity of ASB with fireworks.

Develop Youth partnership for Chapeltown and Harehills to maximise youth activities, ensure the most vulnerable people are captured and supported and encourage community cohesion	A	Nov 2013	LCC area management; Shantona, CYDC; other third sector partners	<u>In progress:-</u> Objectives of the youth partnership agreed, discussions have taken place with various community voluntary sector organisations to encourage attendance , first meeting was launched in November 13 and a further meeting took place in Jan 2014.
Investigate options of conflict resolution following incident of crime in November 2013	R	Jan 2014 - on-going	Police/youth service / safer leeds service/ENA/	In progress several meetings have taken place with regards to identifying community led solutions to reduce tension in the area . Discussions have already taken place with key community /voluntary members - West Yorkshire police continue to provide additional patrolling through community policing .
Review Gang Prevention Strategy Group and develop new action plan for 14/15	A	Sept 13-	Safer leeds, Wyp , Area support Team and partner agencies	In progress structure has now been revised and agreed at the North East Divisional Community safety partnership in November 2013 - Mission statement has been developed and priorities agreed , action plan in progress
Investigate feasibility of gun and knives amnesty in Chapeltown		Jan 2014	West Yorkshire Police Lead	Work has commenced within West Yorkshire Police
<b><u>Community Confidence - Improvements</u></b>				
Run operation Confidence in Chapeltown to inform residents of activities being undertaken in the area  Increase public confidence and satisfaction in local policing and reduce BME satisfaction gap	A	Quarterly – on-going	WYP	Operation Confidence newsletter was delivered to all households in CA ward during Oct/November 2013  PCSO contact points have been implemented at The Reginald centre twice a week
<b><u>Youth Issues and Events</u></b>				
Work with CYDC supporting them to sustain and develop their services from a business and financial perspective. This in turn will ensure maximum activities for young people, assisting to target community safety issues.	A	June 2013 – on going	CYDC Area management team	Internal audit completed and area management continuing to support CYDC to achieve sustainability, with assistance of VAL, Business Connect and data from the observatory. Further meetings held with CYDC to support and monitor progress

Maximise activities and work with young people with all voluntary groups in the area including the smaller ones reach; KICK	A	Jan 2014	Reach; Kick etc.	In progress, access to services and feedback from young people and partners
Work with Kick to develop and sustain their business	A	December 2013	LCC AMT / KICK	In progress. Kick Submitted application for wellbeing fund.
Develop more activates for vulnerable young women. This will replace activates taking place at the palace which is to be decommissioned.	A	December 2013	Youth Service; CYDC; Shantona	A new girls group with youth service and Shantona commences on Tuesday evening in January.
Develop an engagement project plan to utilise local groups to engage with hard to reach young people and serve as positive role models in the community	A	January 2014	LCC AMT / Strategic Gang Reduction Group/Youth Service	
<b>On-going projects for young people</b>				
CYDC ILM Project – Mentoring targeting those on peripheries of crime or requiring intervention. Local people trained in Each one Teach One Mentoring working through CYDC engaged with initial cohort of 15 young people.	A	Jan 2012 – on going	CYDC	On-going, works taking place in community settings but structure remains incomplete delaying the roll out to 1-2-1 and school settings.
CYDC Social Arts – young person project looking at improving IT skills and social arts through design and music. Based in Mandela Centre and linking effectively with Uluru	A	July 2012 – on-going	CYDC	On-going.

**6. Housing and Regeneration: Develop and Progress the Chapel Town Housing Investment Strategy in order to maximise regeneration in the area and build and maintain confidence**

Following an initial housing market assessment develops a housing investment strategy for Chapel town area. Work with key housing providers and partner agencies to develop regeneration and community cohesion in the area. From September 2013 this strategy to be handed over to ENE area management team Neighbourhood Manager to take over as chair and co-ordinate	A	2011 – 2015 Area management to lead on from September 2013	Area management team (ENE) key housing providers in the area.	In progress.
Collaboration and encouraging good practice with the main	A	2011-2015	Area management	In progress



private landlords operating in the area, improving private sector housing generally and stimulating private sector investment		as above	team(ENE) key housing providers in the area/regeneration dept.	
Bringing empty homes in the area back into use	A	2011-2015 as above	Area management team(ENE) key housing providers in the area./regeneration dept.	In progress
Collaboration and encouraging good practice with the main private landlords operating in the area, improving private sector housing generally and stimulating private sector investment	A	2011-2015	Area management team(ENE) key housing providers in the area/regeneration dept.	In progress
Social housing partners will need to work together To manage under occupation issue in the area in response to the changes the welfare reform brings.	A	2011-2015	Area management team(ENE) key housing providers in the area/regeneration dept./tenancy management dept.	In progress census data collected by ENE homes tenants made a ware and given necessary priority within allocations policy.
Supported housing for vulnerable tenants in the area- work with partner agencies to identify vulnerable tenants and ensure appropriate support is in place especially bearing in mind the impact of the welfare reform	A	2011-2015	Supported housing providers	In progress.

#### 7. Develop Chapel town cultural quarter (see spec and project plan for further details)

Establish a sustainable community hub with artistic, cultural and educational scope with a particular, but not exclusive, emphasis on black artistic talent within the Leeds City Region. The hub will provide opportunities to attend affordable community inspired artistic and creative events and educational programs.	G		The CCQ is defined by four major public and third sector organisations (TSO); the Mandela youth and performing arts hub, the Leeds West Indian Centre providing social and community activities primarily for the African Caribbean community in Leeds; HOST media centre providing commercial offices and media facilities (Leeds	In progress.
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			City Council owns the freehold of each of these premises) and the Northern School of Contemporary dance (NSCD):	
Address local economic issues by providing investment and regeneration into the area as well as providing job opportunities	A	Oct 2011- Oct 2014	As above	In progress
for more integrated usage of buildings	A	Oct 2011- Oct 2014	As above	In progress



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Report author: Sean Flesher  
Tel: 3957451

**Report of the Chief Officer Parks and Countryside**

**Report to North East Inner Area Committee**

**Date: 27<sup>th</sup> January 2013**

**Subject: Annual Report – for the Parks and Countryside Service**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Chapel Allerton		
Moortown		
Roundhay		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

1. This report provides an area profile of key assets and services provided in the North East Inner area.
2. It highlights the current progress towards Leeds Quality Park (LQP) status for community parks in the area. It provides the costs of achieving and retaining LQP status in community parks up to the year 2020.
3. It details capital improvements in community parks, sport pitches and fixed play in the area for the last 12 months and planned improvements to be delivered in the next 12 months.
4. It gives a detailed breakdown of events and volunteering in the area.
5. It gives an overview of the streetscene grounds maintenance contract along with a schedule of assets maintained and frequency of operations with information on performance during 2013.

**Recommendations**

6. The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

## **1 Purpose of this report**

- 1.1 This report seeks to further develop the relationship between the Parks and Countryside service and the North East Inner Area Committee, as agreed at Executive Board.
- 1.2 It provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee.
- 1.3 In particular it sets out at an area level progress made in attaining Leeds Quality Park standard. It also sets out investment need to attain and sustain LQP standards.

## **2 Background information**

### **Service Description**

- 2.1 Leeds City Council has one of the largest fully inclusive local authority Parks and Countryside services, managing almost 4,000 hectares of parks and green space. This includes 7 major parks, 62 community parks and 95 recreation grounds and 391 local green spaces, which include 144 playgrounds and 500 sports facilities ranging from skateboard parks to golf courses, and which play host to 600 events annually. The service also manages a nursery which produces around 3 million bedding plants each year, 97 allotment sites, over 800km of Public Right of Way (PROW), and 156 nature conservation sites, as well as 23 cemeteries and 3 crematoria.

### **Description of Priority Advisory Function**

- 2.2 The priority advisory function for Area Committees relates to community park provision that have a wide range of facilities, including general recreation, sports pitches, play and formal and informal horticultural features.
- 2.3 Where developments are less significant or only impact on one site then ward members and community groups are informed and consulted using established procedures. It is important to note that good levels of engagement with ward members exist and this function seeks to enhance this engagement.
- 2.4 There are proposals currently being considered to increase the scope of this delegation to include development and horticultural maintenance of cemeteries, recreation grounds, natural areas and local green space in addition to community parks. These proposals would delegate investment decisions and the setting of resource priorities using the asset register as the basis of allocation to each area committee. Consultation and rollout is currently being directed by the Area Leaders team.

### 3 Main issues

#### Area Profile of the Service

3.1 The following table summarises community green space assets managed by Parks and Countryside in the North East Inner Area Committee:

<b>Asset</b>	<b>Quantity</b>
Community parks	4
Playing Pitches:	
Football	5
Rugby League	26
Rugby Union	1
Bowling greens	6
Playgrounds	11
Multi-use games areas	4
Skate parks	2

3.2 Regarding bowling green provision, it should be noted that a report was considered by Executive Board in October 2013 that approved revised arrangements as follows:

- The introduction of a charge which would see the implementation of a season ticket at a cost of £25 in 2014/2015 rising to £31.50 in 2017/2018.
- The removal of 1 bowling green at 6 sites across the city with more than 1 bowling green. This includes one green at Potternewton Park.
- That where feasible, appropriate arrangements are established in order for bowling clubs to meet the costs associated with their own direct use of gas and electricity by March 2014.

#### **Community Parks**

3.3 The community parks in the North East Inner area are as follows:

- Chapel Allerton Park
- Meanwood Park
- Norma Hutchinson Park
- Potternewton Park

3.4 The current position on the quality of these sites is examined later in this report as is the investment need to attain or sustain the Leeds Quality Park standard.

## Sports Pitches

- 3.5 Parks and Countryside provide annual pitch hire for sports teams. The table below shows the number of teams with current bookings playing on pitches in the area: *(note this excludes clubs who have a long term lease in place)*

Age Group	No of Teams
Open Age	19
Juniors	21

## Volunteering in the Parks and Countryside Service

- 3.6 The service continues to focus on increasing the number of volunteers and groups working in the area to achieve the following:

- To increase corporate volunteering working in partnership with Business in the Community and Leeds Ahead
- Continue to improve involvement with the many “in bloom” groups in Leeds.
- It is an ambition to have a volunteer group for every community park where there is a site based gardener.

- 3.7 It is estimated that volunteers across all groups contribute around 780 days of voluntary work in the North East Inner area over a 12 month period. The tables below provide details of volunteering in the area since January 2013:

### Voluntary work supervised by Parks and Countryside staff:

Site	Organisation	Task	Volunteer Days
Allerton Grange Way	Friends of Allerton Grange Fields	Ecological appraisal prior to planting plan	0.4
		Site de-littered and 40 redundant tree stakes removed (filled YFS), bird survey completed	4.9
		Tree planting and litter pick	2.4
Gipton Woods	Friends of Gipton Wood	AGM talk, quiz and show of photos	3.5
		Dawn Chorus Walk	0.4
		Mammal Trapping	4.2
Gledhow Valley Wood	FGVW	Woodland Management	38.1
St Mathew's Church	Women of St. Matthews church	Slide Talk	2.4
Sugarwell Hill Plantations	Leeds Wildlife Volunteers	Opening up vistas	6.5
<b>Total</b>			<b>62.8</b>



### Volunteer groups working independently in the North East Inner area:

Group Name	Number of Volunteers	Estimated Volunteer Days
Friends of Gledhow Valley Woods	40	360
Friends of Highwoods and Queenshills	5	20
Friends of Potternewton Park	2	0
Friends of Roundhay Park	30	96
Meanwood Valley Action partnership	30	0
<b>Total</b>	<b>107</b>	<b>476</b>

### Existing in bloom groups within the North East Inner area:

In Bloom Group	Number of Volunteers	Award Won	Estimated Volunteer Days
Moortown	12		240
<b>Total</b>			<b>240</b>

### Events

- 3.8 The bookings and licensing team provides assistance in helping community and other groups organise events with particular emphasise on ensuring legal and safety requirements are met but do not deter groups and organisations from organising activities. The table below shows a list of events held in the Inner North East area in 2013:

Site Name	Month	Event	Total
Allerton Grange Way	June	Friends of Gledhow Valley Woods Fun Day	1
Chapel Allerton Park	August	Faceless Company	1
Gledhow Valley	April	Airienteers	1
Meanwood Park	May	Airienteers	1
	July	Callcredit Ltd Corporate Day	1
		InterACT Church Fun Day	1
	November	School Activity Sessions	1
Meanwood Park/Adel Woods	April	Meanwood Valley Trail Race	1
Norma Hutchinson	June	BHI - Cycle Ride	1
	July	Faith Heritage Ministries Trust Fun Day	1
Potternewton Park	July	Dog Warden	1
	August	Famtastic Funday	1
		Reggae & Carnival	1
Potternewton Playing Field	June	(3rd - 10th) Funfair (Pullen)	1
Roundhay Park	May	(19th - 4th) Funfair (Pullen)	1
		British Heart Foundation Sponsored Walk	1
		Grass Track	2
		Left Eye Blind - Filming	1
		Lloyds TV ad	1
		NHS New Mums Exercise Class	1
	January	Greek New Year	1
February	Airienteers	1	

Site Name	Month	Event	Total
	April	ITV Filming	1
		Kids Adventure walk	1
		RSPB Event - Ella Dixon	1
	June	Airienteers	1
		Grass Track	4
		Mencap	1
		Montessori School Sports Day	1
		Roundhay Schools Fun Run	1
		Summer Bands	3
		West Riding Track School Cycling Competition	1
		West Yorkshire Police sponsored walk	1
		July	Grass Track
	Leeds Montessori		1
	Mencap Picnic		1
	Nat West Take Heart		1
	Sky Ride		1
	Summer Bands		1
	Tord, Promo Event		1
	August	(12th - 27th) Funfair (Evans)	1
		(29th - 5th) Roundhay by the Sea (Int)	1
		Barclays & Bliss Buggy Push	1
		Grass Track	1
		Radio Aire Onesie Wander	1
		Ramgarhia Sikh Sponsored Walk	1
		RSPB Event	1
		Summer Bands	1
	September	Grass Track	1
		(2nd - 9th) Funfair (International)	1
		(7th - 10th) Circus Starr	1
		NHS New Mums Exercise Class	1
		NHS Touch & Pass Rugby	1
		Take Heart - Sponsored Walk	1
	October	Xtra Mile Triathlon	1
		Race for Life Twilight	1
	November	Mo Run	1
		Northern Film School - Rebecca	1
	December	Northern Film School - Alex	1
		Oakwood Christmas Carol Concert	1
		Oakwood Farmers Market	1
		RSPB Event - Lisa	1
Tropical Christmas		1	
Stonegate Rec	August	(12th - 19th) Funfair (Pullen)	1
Tropical World	March	York Theatre Royal Filming	1
	April	Northern Film School - Holly Simmons	1
	September	DragonFly TV	1
<b>Grand Total</b>			<b>76</b>

## Community Parks – Leeds Quality Park Status

3.9 The Parks and Green Space Strategy approved at Executive Board in February 2009 sets out the vision and priorities to 2020. One of the key proposals contained in the strategy is the aspiration for all community parks to meet the Green Flag standard for field based assessment by 2020. The Green Flag Award Scheme represents the national standard for parks and green spaces. It has been developed around eight key criteria as follows;

- **A welcoming place** - how to create a sense that people are positively welcomed in the park
- **Healthy, safe & secure** - how best to ensure that the park is a safe & healthy environment for all users
- **Clean & well maintained** - what people can expect in terms of cleanliness, facilities & maintenance
- **Sustainability** - how a park can be managed in environmentally sensitive ways
- **Conservation & heritage** - the value of conservation & care of historical heritage
- **Community involvement** - ways of encouraging community participation and acknowledging the community's role in a park's success
- **Marketing** - methods of promoting a park successfully
- **Management** - how to reflect all of the above in a coherent & accessible management plan or strategy and ensure it is implemented.

3.10 The Parks and Countryside service reports annual performance against two local indicators based upon the Green Flag Award scheme;

- *The percentage of Parks and Countryside sites assessed that meet the Green Flag standard.*
- *The percentage of Parks and Countryside community parks which meet the Green Flag standard. Performance against these indicators is illustrated in section 3.22.*

3.11 The indicator includes an assessment of each community park which has particular relevance to Area Committee engagement. The scheme is known as the Leeds Quality Park (LQP) standard. The following table provides a current profile of these assessments for the North East Inner Area Committee.

Site	Year Assessed	Welcoming Place	Healthy, Safe, Secure	Clean, Well Maintained	Sustainability	Conservation / Heritage	Community Involvement	Marketing	Meets Standard?
Chapel Allerton Park	2013								Yes
Meanwood Park	2011								Yes
Norma Hutchinson Park	2012								No
Potternewton Park	2013								Yes

**Key:**

Meets Leeds Quality Park Standard on average for this key criteria	
Below Leeds Quality Park Standard on average for this key criteria	

3.12 From this table, there are three parks identified that meet the Leeds Quality Park standard, and overall, the position remains unchanged compared to the previous Area Committee report.

3.13 It is planned in 2014 that the process of inspection will change to ensure that all community parks are assessed annually, rather than every 3 years as at present. This will allow improvements that have been made to be reflected in the performance standards in a more immediate way.

3.14 The following table provides a perspective on the minimum level of investment required to achieve the LQP standard for the five remaining parks. It also includes the level of reinvestment required across all the community parks in order to sustain the LQP pass up to 2020;

Site Name	Cost to Achieve (excluding fixed play)	Reinvestment (excluding fixed play)
Norma Hutchinson Park	£10,000	
<b>Total to achieve LQP</b>	<b>£10,000</b>	
Average annual reinvestment		£13,219
<b>Total reinvestment to 2020</b>		<b>£92,533</b>
<b>Overall total investment to 2020</b>		<b>£102,533</b>

3.15 Reinvestment levels are estimated according to the expected lifespan of equipment and infrastructure as set out below:

Description	Timescale for Recurring Investment
Signage and interpretation	5 years
Fixed play (including MUGA's/skate parks)	10 years
Bins and benches	15 years
Paths and infrastructure	25 years
Landscaping	25 years

3.16 Planned and proposed improvements for the next 12 months are;

- Norma Hutchinson Park – Develop the green gym.

3.17 In terms of fixed play, work has been undertaken to set out refurbishment requirements over a 10 year rolling programme in support of the outcomes of the Fixed Play Strategy. The average cost of a new playground is currently about £120k; Multi-use games areas and skate parks are slightly cheaper on average at about £90k each. The table below shows the capital investment required on an ongoing basis to fund the area committees existing fixed play sites:

<b>Fixed Play Type</b>	<b>No.</b>	<b>Total Replacement Cost £'s</b>	<b>Required Average Annual Spend £'s</b>
Play Areas	10	1,200,000	120,000
Multi Use games Areas	3	270,000	27,000
Skate Parks	2	180,000	18,000
<b>Totals</b>		<b>1,650,000</b>	<b>165,000</b>

#### **Area Committee funding for additional site based gardeners**

3.18 A number of area committees provide additional funding for gardeners to increase site based presence at parks in the area.

3.19 Since the introduction of site based gardeners, analysis shows that complaints to both Ward Councillors and the Parks and Countryside Service have declined on sites with increased daily presence. In addition, the service has observed an increase in the number of residents using parks and open spaces.

3.20 The site based gardeners increase working relationships with users, local residents and community groups. These site based staff further increase users satisfaction and support the aspiration to increase volunteer groups working within parks.

#### **Coordinated Working with Environmental Services**

3.21 The Parks and Countryside Service move to the Environments & Housing Directorate in 2012 has given opportunities to improve collaborative working. In particular improvements in horticultural land management, cleansing and more efficient use of resources in regard to:

- Co-ordination of weed spraying activities with the grounds maintenance contract with a consistent approach to monitoring.
- Traffic Management arrangements co-ordinated to minimise costs and disruption of the highway.
- Litter collection in the vicinity of community parks, and as part of normal operations site based gardeners undertake an initial litter pick of the park which is being expanded to include some areas outside the curtilage of the park. Conversely, street cleansing staff now assist with emptying litter bins in parks on a weekend when parks staff are not always present.

- The Parks and Countryside service has a number of welfare facilities and yard space available in most community parks distributed throughout the city which has provided an opportunity for the locality based teams to use these facilities for staff welfare provision and as operational bases.

### **Parks and Countryside Key Performance Indicators**

3.22 The following table highlights key performance indicators relevant to the service;

PI Code	Description	2010/11 Actual	2011/12 Actual	2012/13 Actual	2013/14 Target
LKI-GFI / CP-PC50 / EM38	The percentage of parks and countryside sites assessed internally that meet the Green Flag criteria	23% Target: 23%	26.2% Target: 26.2%	30.8% Target: 29.4%	32.6%
New	The percentage of parks and countryside community parks which meet LQP status	33.9%	38.7% Target: 40%	42% Target: 47.5%	55.0%

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Close liaison with community and ward members is already in existence, utilising a variety of mechanisms, for example through residents' surveys, multi-agency meetings and community forums. In addition volunteers, Friends of groups and local residents are regularly consulted on local projects with input on design and physical implementation of a wide range of site improvements.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 This report does not have any identified impact on equality and diversity arrangements.

### **4.3 Council Policies and City Priorities**

4.3.1 The contents of this report set out how the Executive Board requirements can be met by taking a proactive approach to involve and engage Area Committees in matters relating to community parks.

4.3.2 The information within the report contributes significantly to the sustainable economy and culture city priority plan.

### **4.4 Resources and Value for Money**

4.4.1 As part of the wider impact on local government and the Council in particular, the Parks and Countryside service has seen a £2 million budget reduction from 2011/12 to 2012/13 and a further reduction of £0.6 million in 2013/14, with a likelihood of a minimum further 16% reduction in the next few years. In meeting these challenging budget targets the service has already undertaken a number of steps, including

reducing the number of managers and back office staff as well as price increases – including removing subsidy for bereavement services and allotment provision. As previously mentioned, outdoor bowls has also been recently reviewed working with representatives from the relevant associations resulting in revised arrangements in 2014.

- 4.4.2 The service has also sought to be enterprising and innovative including working in partnership to develop a conservatory at Golden Acre café, Tropical World refurbishment, sponsorship, nursery trading and increasing the level of volunteers. Agreement has been reached in principle with the Trade Unions to adopt seasonal working hours from January 2014 resulting in a saving of £140k by reducing the number of seasonal staff recruited each year whilst retaining permanent gardening staff and enabling the introduction of 6 further horticultural apprentices.
- 4.4.3 The service undertakes to sustain and develop the services provided to the public and has traditionally used a number of sources of financial support to achieve developments. These include grants from bodies such as Green Leeds Ltd, Sustrans, Natural England, National Lottery funding and developer contributions via section 106 (S106) funds.

#### **4.5 Legal Implications, Access to Information and Call In**

- 4.5.1 This report has no legal implications and is not subject to call in. There is no information which is confidential or exempt.

#### **4.6 Risk Management**

- 4.6.1 There are no significant risk management issues contained within the report, its conclusions and recommendations.

### **5 Conclusions**

- 5.1 Community green space contributes in many ways to the delivery of the Corporate Priority Plan. They provide places for relaxation, escape, exercise and recreation. They bring communities together and make a positive contribution to the local economy, education, improve public health and well-being, and generally make a better place to live, work and visit.
- 5.2 Improvements to community parks, fixed play and playing pitches remain a priority, and there already has been investment made to deliver improvements along with further schemes identified. Issues are being addressed through the Parks and Green Space Strategy along with implementation of the Fixed Play Strategy and Playing Pitch Strategy.
- 5.3 Community engagement remains a key activity for the service with regular correspondence, attendance at meetings and briefings, along with more localised consultation where required.

## **6 Recommendations**

- 6.1 The Area Committee is requested to note the content of the report and to communicate priorities for investment in community parks, playing pitches and fixed play facilities in light of the issues raised.

## **7 Background Documents<sup>1</sup>**

None

<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.